



10 AUGUST 2006

Incorporating Change 1, 30 July 2007

Personnel

MEDICAL SERVICE AWARDS

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

ACCESSIBILITY: Publications and forms are available for downloading or ordering on the e-Publishing website at www.e-publishing.af.mil/.

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This instruction implements Air Force Policy Directive (AFPD) 36-28, *Awards and Decorations*. It establishes policy, eligibility criteria, and nomination procedures for recognizing officers, enlisted, and civilian personnel for outstanding service and contributions to the Air Force Medical Service. It applies to major commands (MAJCOM), subordinate units, members of the Air Force Reserve, and Air National Guard (ANG). "This instruction directs collecting and maintaining information subject to the Privacy Act of 1974 authorized by Title 10 U.S.C 8013. System of records notice F036 AF PC V, Awards and Decorations, applies." Submission of all new awards is the responsibility of the OPR. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 37-123, *Management of Records* and disposed of in accordance with the *Air Force Records Disposition Schedule (RDS)* located <https://afrims.amc.af.mil/>.

The OPR must submit an Air Force Form 673 signed by the Surgeon General to HQ AF/SGC for coordination of additions or changes to AFI 36-2856. Send comments and suggested improvements on Air Force Form 847, *Recommendation for Change of Publication*, through channels to HQ USAF/SGC, 110 Luke Avenue, Room 400, Bolling AFB DC 20032-7050. Submissions for new awards should address who is eligible for the award and if there other awards which recognize similar types of performance. Submission of new awards should be coordinated through MAJCOM functionals followed by the Corps Directors and AF/SGC.

SUMMARY OF CHANGES

This interim change implements new guidelines that effectively restrict the number of bullet points to be submitted on the AF Form 1206 to a maximum of 30 textual lines for both the individual and team awards not to include the respective headers. A margin bar indicates newly revised material.

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Section A—Medical Service Awards Program

1. Purpose. The Air Force Medical Service Awards Program (AFMSAP):

- 1.1. Recognizes individuals and teams whose outstanding actions improve the delivery of health care and contribute to expeditionary medical operations for our Air Force personnel worldwide.
- 1.2. Acknowledges sustained superior job performance, innovative operations, and exceptional teamwork.

2. Responsibilities.

2.1. Headquarters United States Air Force Surgeon General (HQ USAF/SG):

- 2.1.1. Oversees policy and advocates for the efficient management of the AFMSAP.

2.2. The Medical Force Management Directorate (HQ USAF/SGC)

- 2.2.1. Manages and executes the AFMSAP annually with the assistance of each Corps Director (Medical, Dental, Nursing, Medical Service, and Biomedical Sciences Corps) and the Enlisted Career Field Functional Managers (CFMs).

- 2.2.2. Releases official message(s) in support of the annual call for nominations and the annual announcement of winners for all Medical Service Awards in the AFMSAP and others as necessary.

- 2.2.3. Reviews, coordinates, and submits AF Form 847 changes and/or additions to AFI 36-2856, Medical Service Awards.

- 2.2.4. Submits reviewed changes and/or additions to AFI 36-2856 with AF Form 673 to appropriate publications office for processing.

- 2.2.5. Assigns Offices of Primary Responsibility (OPRs) for each award. OPRs for each award are listed at the end of each award description.

- 2.2.6. Coordinates recognition of annual winners with MAJCOMs, FOAs, DRUs, AFRC and ANG activities.

- 2.2.7. Submits annual announcement of winners to AF News Service for publication and posts annual announcement of winners to the AFMS website.

- 2.2.8. Approves out-of-cycle release of annual winners. Awards with standing approval for out-of-cycle release are listed in [Attachment 2](#).

- 2.2.9. Prepares letters and certificates for each winner and coordinates with SG for signature. SGC also prepares all letters and certificates for each winner as outlined in [Section B](#), Item [6.1](#), and sends them to the appropriate MAJCOM, DRU, and FOA as necessary.

2.3. OPRs for each award are identified each year and are responsible for the following:

- 2.3.1. Initiate, coordinate, recommend, and seek approval for changes to this AFI in response to input from the field. Submit requests for new awards to HQ USAF/SGC using AF Form 847.

- 2.3.2. Convene selection boards for the awards as directed by HQ USAF/SGC.

2.3.3. OPRs should accommodate any special requirements such as specific presentation date, activity, or ceremony, and release the names of the winners to their functional communities. OPRs must forward the name(s) of the winner(s) and all related details (award, name, rank, unit, installation, and MAJCOM) to HQ USAF/SGC for inclusion in the official worldwide release message.

2.3.4. Headquarters Air Force Reserve Command Surgeon (AFRC/SG) is the selection authority for the USAFR, and The Air Surgeon (ANG/SG) is the selection authority for the ANG.

2.4. MAJCOMs, subordinate units, medical treatment facilities (MTFs) and supervisors submit names of individuals or groups of individuals for recognition in accordance with these guidelines.

Section B—Nomination, Selection, and Presentation of Awards

3. Nominations.

3.1. HQ USAF/SGC solicits awards nominees by means of a message distributed to Air Staff, DoD, Health Affairs ASD (HA), MAJCOMs, FOAs, and DRUs no later than 1 August. Unless otherwise specified in the award criteria, all AFMS personnel including active duty, Air Force Reserve Command, Air National Guard, Air Staff, DoD, Health Affairs ASD (HA), MAJCOMs, MTFs, FOAs, and DRUs are eligible to compete.

3.2. The AFMS Awards Program is based on the fiscal year. Therefore, award nominations should include accomplishments from October through September. The nominee must have at least one year of service retainability from the time of the award.

3.3. Individual and team award nominations are locally drafted and approved initially at the unit-level. MAJCOMs solicit nominations each year for MAJCOM level awards and also determine nominations for AF-level awards. If no award category exists at the MAJCOM level, unit level award nomination packages should be submitted through their respective MAJCOM or equivalent headquarters prior to submission to the award OPR, unless otherwise stated.

3.4. Nomination packages will include the following:

3.4.1. An electronic IMT AF Form 1206 will be submitted for each individual or team nominated unless otherwise noted.

3.4.2. A single letter signed by the Medical Group Commander or equivalent. This letter is for MAJCOM screening purposes, and need not be submitted by the MAJCOM to the award OPR. A MAJCOM may choose to alter these requirements, but group-level or equivalent commander must acknowledge each applicant from his or her command. The letter will state that nominees do not have any Unfavorable Information Files (UIFs) or any quality force issues. For enlisted personnel, nominees should not have been accepted for a commissioning program for the same one-year period. The letter should include an attachment listing all nominees being submitted for any award and will include the nominees' full names, ranks, and the last four digits of their social security numbers. Team awards will be submitted as a separate attachment listing all team members. It too should include the nominees' full names, ranks, and the last four digits of their social security numbers. Sample nomination packages are available in [Attachment 3](#) through [Attachment 5](#). Members with UIFs or quality force issues are not eligible to compete for individual or team awards. If such a member's team is nominated, the team may still compete for the award. However, the member in question must be omitted from the list of team members nominated. MAJCOM award processes may take precedence over these nomination package requirements.

3.4.2.1. Nominees are eligible for rank-specific awards if the nominee's rank matched the rank specified for at least six months of the award period. For example, SSgt Jones is eligible for Medical Resource Management Airman of the Year Award if he or she served in the rank of SrA for six months or more during the award period.

3.4.2.2. Individuals who undergo a permanent change of station (PCS) during the award period should be submitted for awards (individual and team) by the unit of assignment at the time of nomination. Accomplishments from a previous base are acceptable for individual awards in these cases. Individuals will not be submitted for individual awards by a deployed unit of assignment unless assigned to the deployed unit for more than 180 days during the nomination period. Deployed units are not eligible for team awards.

3.5. Written narratives for individual and team nominations will meet the criteria outlined in **Attachment 5** and **Attachment 6** with the following exceptions: The Outstanding Medical Logistics Activity (Team) Award (**Attachment 29**) will use the Malcolm Baldrige criteria. The Health Benefits Advisor of the Year will use the AF Form 1206, but will use the headings outlined in **Attachment 28**.

3.5.1. Written nominations, except for the Medical Logistics Activity (Team) Award, must be submitted on the AF Form 1206, using the most current IMT version of the form found at <http://www.e-publishing.af.mil>. Packages should be in standard bullet format with a maximum of 30 lines of content related text. Complete the form with information as required: name of the award, category (if applicable), award period, individual's name, rank, last four of SSAN, MAJCOM/FOA/DRU, duty AFSC and duty title, nominee's telephone, unit of assignment, and unit complete mailing address, name and rank of unit commander and corresponding phone numbers.

3.5.2. Individual nominations must include specific facts that clearly distinguish the nominee from his or her peers citing examples that occurred during the specified nomination period. There should be no additional text on the heading lines (**Attachment 5**). Nomination packages must include the following headings:

3.5.2.1. **Leadership and Job Performance (80 points / 24 lines maximum)**: describe significant leadership accomplishments and how well the member performed assigned primary and additional duties. Define the scope and level of responsibilities and the impact on the mission and unit. Include any new initiatives or techniques developed by the member that positively impacted the unit and/or the mission during the award period. Reference to quarterly or annual awards may also be included in this section.

3.5.2.2. **Significant Self-Improvement (10 points / 3 lines maximum)**: show how the member developed or improved skills related to primary duties; e.g., achievements in professional societies or associations, off-duty education related to primary duties, formal training, Career Development Course enrollment or completion, on-the-job training, certifications, etc. Include completion of any Developmental Education (DE) as well as awards earned during in-residence attendance. Include any off-duty education not directly related to primary duties, e.g., class, course, degree enrollment and/or completion and grade point average. Cite any other relevant training or activity that significantly enhanced the member's value as a military member during the nomination period.

3.5.2.3. **Base and Community Involvement (10 points / 3 lines maximum)**: define the scope and impact of the member's positive leadership and involvement in both the military and civilian communities. Include leadership, membership or participation in unit advisory

councils, professional military organizations, associations, and events; e.g., President of Company Grade Officer's Council, President of Top Three, unit dining-out committee, member of Air Force Association, Sunday school teacher, and so forth.

3.5.3. Team nominations should include a list of all team members identifying the ranking officer, noncommissioned officer, and civilian if applicable (**Attachment 6**). Team packages must address the following areas:

3.5.3.1. **Team Goals (10 points / 3 lines maximum)** : The team's annual goal(s) that support AFMS and local strategic goals, with related outcome measures.

3.5.3.2. **Team Accomplishments (40 points / 12 lines maximum)** : list the team's actual or expected accomplishments. If expected results were not achieved, team efforts to redefine the goal should be included.

3.5.3.3. **Community and Customer Service (20 points / 6 lines maximum)**: efforts employed by the team to identify and meet community and customer needs and desires.

3.5.3.4. **Team Performance (20 points / 6 lines maximum)**: other team accomplishments that demonstrate integration and collegiality, and significant contribution to increase mission effectiveness.

3.5.3.5. **Outstanding Team Members (10 points / 3 lines maximum)**: significant self-improvement of individual team members (e.g., off-duty education) or contribution by a team member(s) to professional societies or associations. List team members' names to separate page of package, noting the highest ranking officer, NCO, and civilian if applicable.

3.6. MAJCOM Responsibilities.

3.6.1. Establish suspense dates and guidelines for nominations.

3.6.2. Forward packages winning MAJCOM-level competition to the designated award OPRs for AF-level competition, as stated in the annual call for nominations.

3.6.3. Due dates.

3.6.3.1. Awards packages are due to appropriate award OPR NLT 1 December. MAJCOMs may create their own suspenses to meet the suspense to the award OPR. Any MAJCOM suspense mentioned is merely a suggestion. Individuals not assigned to a MAJCOM, FOA or DRU may submit their packages directly to the award OPR by the suspense of 1 December.

3.6.4. Each MAJCOM submits one nomination from each award category annually. In such instances where a MAJCOM receives only one nomination in a category, the MAJCOM may recognize it as a MAJCOM winner but elect to not forward for AF-level competition.

3.6.5. If no nominations are to be forwarded, a negative reply to the award OPR is required.

3.7. Individual members may be nominated for only one individual AF-level award in the current nomination period. Individual nominees who have previously won an award at the Air Force level, are not eligible to compete in that same award category again. For example, if someone is recognized as the AF-level Airman of the Year, he or she may compete for NCO of the Year, but is no longer eligible to compete for the same Airman of the Year award. This rule applies only to Air Force-level winners. A MAJCOM winner, who does not win at the Air Force level, may compete again in the same cate-

gory. Because team members turn over on a regular basis, an Air Force-level winning team may compete again for the same award.

4. Selecting USAF Award Winners.

4.1. Selection Board Dates.

4.1.1. The Award OPR will convene a selection board and select winners NLT first business day following 1 January.

4.2. A Colonel or civilian equivalent should chair the selection boards for officer awards; a Chief Master Sergeant or civilian equivalent should chair selection boards for enlisted awards. Exceptions can be made, providing that the board presidents are equal, or senior to the rank of Lieutenant Colonel for officer awards or Senior Master Sergeant for enlisted awards.

4.3. Submission Dates.

4.3.1. The award OPR ensures that information regarding award winners is submitted to HQ USAF/SGC NLT 15 January. Required information for each winner includes name of award, full name (list of names if team award), rank, unit, installation, installation mailing address, and MAJCOM.

5. Releasing USAF Award Winners.

5.1. Award release dates.

5.1.1. HQ USAF/SGC disseminates the selection board results to the SG Corps Directors/CFMs for final approval prior to releasing an official worldwide message NLT 1 February

5.2. **Attachment 2** lists awards approved for out of cycle release, all other award winners will be released inclusively in the official world wide message NLT 1 Feb of each year.

5.3. In addition to an official worldwide message (all MAJCOM/DRU/FOA), HQ USAF/SGC will ensure each MAJCOM/DRU/FOA is provided with an electronic list of the annual winners. This is intended to facilitate expeditious recognition of the AFMS winner(s) within each MAJCOM/DRU/FOA.

6. Presenting the Awards and Recognition:

6.1. Air Force-level individual award winners will receive a personal letter and certificate of recognition signed by the Air Force Surgeon General and are authorized to wear the Air Force Recognition Ribbon (military) or the Air Force Recognition Lapel Pin (civilian), as applicable. The senior officer, senior non-commissioned officer, and senior civilian of each AF-level team award will receive a personal letter and certificate of recognition from the AF Surgeon General. The Air Force Recognition Ribbon is not authorized for members of winning teams.

6.2. HQ USAF/SGC will generate letters and certificates as noted in Section **6.1.** and will forward them to the appropriate MAJCOM for subsequent distribution to the unit-level.

6.3. In addition to the recognition provided by the AF/SG and/or the MAJCOM/SG, functional representatives may elect to offer supplemental recognition at an appropriate time/location.

6.4. Funding to attend award presentation/ceremonies recognizing AF level winners is allocated at the discretion of the nominating unit commander and/or the corresponding MAJCOM/SG.

7. Forms Adopted. The following forms are prescribed forms for the Medical Service Awards Program:

- 7.1. AF Form 673, Request to Issue Publication, use most current IMT version.
- 7.2. AF Form 847, Recommendation for Change of Publication, use most current IMT version.
- 7.3. AF Form 1206, Nomination for Award, use most current IMT version.

JAMES G. ROUDEBUSH, Lt Gen, USAF, MC, CFS
Surgeon General

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 36-28, *Awards and Decorations Program*, 1 August 1997

AFI 41-106, *Medical Readiness Planning and Training*, 2 December 2004

AFMAN 36-2105, *Officer Classification*, 31 October 2004

AFMAN 37-123, *Management of Records*, 31 August 1994

Joint Publication 1-02, *DOD Dictionary of Military and Associated Terms*, 12 April 2001 (as amended through 14 April 2006)

Abbreviations and Acronyms

AB—Airman Basic

A1C—Airman First Class

AES—Aeromedical Evacuation Squadron

AF—Air Force

AFB—Air Force Base

AFI—Air Force Instruction

AFMAN—Air Force Manual

AFMOA—Air Force Medical Operations Agency

AFMOA/SGOC—Air Force Medical Operations Agency Clinical Quality Management Division

AFMOA/SGOF—Air Force Medical Operations Agency Community Behavioral Health

AFMOA/SGPA—Air Force Medical Operations Agency Flight Medicine Division

AFMOA/SGPB—Air Force Medical Operations Agency Bioenvironmental Division

AFMOA/SGPP—Air Force Medical Operations Agency Public Health Division

AFMOA/SGSA—Air Force Medical Operations Agency Health Benefits Division

AFMOA/SGSL—Air Force Medical Operations Agency Medical Logistics Division

AFMOA/SGX—Air Force Medical Operations Agency Expeditionary Medical Operations

AFMOA/SGY—Air Force Medical Operations Agency Financial Management Directorate

AFMS—Air Force Medical Service

AFMSA—Air Force Medical Support Agency

AFMSAP—Air Force Medical Service Awards Program

AFMSA/SGR—Air Force Medical Support Agency Expeditionary Medical Operations and Science & Technology

AFMSA/SGRI—Air Force Medical Support Agency Medical Information Management/Information Technology Division

AFMSA/SGRK—Air Force Medical Support Agency Population Health Division

AFMSA/SGRS—Air Force Medical Support Agency Division of Science and Technology

AFPD—Air Force Policy Directive

AFRC—Air Force Reserve Command

AFRC/SG—Air Force Reserve Command Surgeon

AFRR—Air Force Recognition Ribbon

AFRRLP—Air Force Recognition Ribbon Lapel Pin

AFSC—Air Force Specialty Code

AF/SG—Air Force Surgeon General

AMN—Airman

AMSUS—Association of Military Surgeons of the United States

ANG—Air National Guard

ANG/SG—Air National Guard Command Surgeon

ARC—Air Reserve Component

ARDMS—American Registry of Diagnostic Medical Sonographers

ARPC—Air Reserve Personnel Center

ARRT—American Registry of Radiologic Technicians

ASD (HA)—Assistant Secretary of Defense (Health Affairs)

BCAC—Beneficiary Counseling and Assistance Coordinator

BSC—Biomedical Sciences Corps

BEE—Bioenvironmental Engineering

Capt—Captain

CFM—Career Field Manager

CFS—Command Flight Surgeon

CMSgt—Chief Master Sergeant

Col—Colonel

CRNA—Certified Registered Nurse Anesthetist

DC—Dental Corps

DE—Developmental Education

DME—Director of Medical Education

DO—Doctor of Osteopathic Medicine

DOD—Department of Defense

DOR—Date of Rank

DR—Disaster Response

DRU—Direct Reporting Unit

FOA—Field Operating Agency

FS—Flight Surgeon

FY—Fiscal Year

GH—Global Health

GS—General Schedule

HA—Humanitarian Assistance

HAWC—Health and Wellness Center

HBA—Health Benefits Advisor

HP—Health Promotions

HPD—Health Promotions Director

HPM—Health Promotions Manager

HPP—Health Promotion Program

HQ AFRC/SG—Headquarters Air Force Reserve Surgeon General

HQ ARPC—Headquarters Air Reserve Personnel Center

HQ ARPC/SG—Headquarters Air Reserve Personnel Center Director of Health Services

HQ USAF—Headquarters United States Air Force

HQ USAF/SG—Headquarters United States Air Force Surgeon General

HQ USAF/SGC—Headquarters United States Air Force Directorate of Medical Force Development

HQ USAF/SIGI—Headquarters United States Air Force Directorate of Medical Inquiries and Information

HQ USAF/SGCA—Director, USAF Medical Services Corps

HQ USAF/SGCB—Director, USAF Biomedical Sciences Corps

HQ USAF/SGCD—Director, USAF Dental Services Corps

HQ USAF/SGCM—Director, USAF Medical Corps

HQ USAF/SGCN—Director, USAF Nursing Services Corps

IMA—Individual Mobilization Augmentee

Lt Col—Lieutenant Colonel

Maj—Major

MAJCOM—Major Command

MAJCOM/SG—Major Command Surgeon General
MC—Medical Corps
MSC—Medical Service Corps
MSgt—Master Sergeant
MTF—Medical Treatment Facility or Medical Training Facility for ANG
NC—Nurse Corps
NCO—Noncommissioned Officer
NLT—No later than
NMTCB—Nuclear Technologist Certification Board
OPR—Office of Primary Responsibility
PA—Physician Assistant
PGL—Programming Guidance Letter
PT/OT—Physical Therapy/Occupational Therapy
RDS—Records Disposition Schedule
RSVP—Readiness Skills Verification Program
SES—Senior Executive Service
SG—Surgeon General
SMSgt—Senior Master Sergeant
SrA—Senior Airman
SSAN or SSN—Social Security Number
SSgt—Staff Sergeant
TAOS—Team Aerospace Operational Solutions
TMA—TRICARE Management Activity
TSgt—Technical Sergeant
UIF—Unfavorable Information File
USAF—United States Air Force
USAFR—United States Air Force Reserve
USAFSAM—United States Air Force School of Aerospace Medicine
USAF/SG—United States Air Force Surgeon General
WG—Wage Grade
2Lt—Second Lieutenant
40C0—Commander

42XX - 43XX—Biomedical Sciences Corps Specialties
46XXX—Nurse/Nursing Shred-outs
41AX—Health Services Administrator
47XX—Dentist
4A000—Health Services Management Manager
4B0XX—Bioenvironmental Enlisted Specialist
4C0XX—Mental Health Service Manager
4C0X1—Mental Health Service Enlisted Specialist
4D0XX—Diet Therapy Manager
4E0XX—Public Health Manager
4E0X1—Public Health Enlisted Specialist
4H0XX—Cardiopulmonary Laboratory Manager
4H0X1—Cardiopulmonary Laboratory Enlisted Specialist
4J0X2—Physical Therapy Enlisted Specialist
4M0XX—Aerospace Physiology Enlisted Specialist
4N000—Medical Service Manager
4N0X1X—Medical Service Enlisted Specialist/Shred-outs.
4N1X1X—Surgical Service Enlisted Specialist/Shred-outs
4P0XX—Pharmacy Enlisted Specialist
4R000—Diagnostic Imaging Manager
4R0XX—Diagnostic Imaging Enlisted Specialist/Shred-outs
4T000—Medical Laboratory Manager
4V0X1/4V0X1A—Optometry/Ophthalmology Enlisted Specialist
4U0X1—Orthotic Laboratory Enlisted Specialist
4Y0X1—Dental Assistant Enlisted Specialist
4Y0X2—Dental Laboratory Enlisted Specialist.
4Y000—Enlisted Dental Manager

Attachment 2**AFMS AWARDS APPROVED FOR OUT-OF CYCLE RELEASE**

A2.1. All USAFR and ANG awards. USAFR awards are presented annually at the AMSUS conference in November of the year following the award. ANG awards are presented at “Readiness Frontiers”.

A2.2. Biennially. Outstanding Air Force Entomologist Award (**Attachment 16**). Due to the very small career field, this award will be based on performance from the previous two-year period ending in the odd year. It will be presented biennially in even-numbered years, e.g., the award for 2004-2005 will be presented in 2006, the award for 2006-2007 will be presented in 2008, etc.

Attachment 3

SAMPLE NOMINATION COVER LETTER

DEPARTMENT OF THE AIR FORCE

XXth Air Base Wing (MAJCOM)

(Base Name) Air Force Base, (State)

(DATE)

MEMORANDUM FOR (MAJCOM/SG)

FROM: MDG/CC (or independent unit commander if no group)

SUBJECT: Nomination for 200X Annual AFMS Awards

The individuals under my command listed on the attachment to this memo are being nominated for an annual award. There are no active Unfavorable Information Files (UIFs) or other quality force issues for any individual listed.

//SIGNED//

I. M. PROUD, Lt Col, USAF, MC, FS

Commander

Attachment:

List of Award Nominees

Attachment 4**SAMPLE LIST OF NOMINEES**

NAME	RANK	LAST FOUR OF SSN	AWARD
You R. Great	Capt	1111	USAF Clinical Excellence
C. U. Shine	Maj	2345	USAF Surgical Excellence

SAMPLE LIST OF NOMINEES FOR TEAM AWARDS

NAME	RANK	LAST FOUR OF SSN	AWARD
I. M. Better	Capt	9999	Medical Information Systems Team
Joe Awesome	TSgt	9876	Medical Information Systems Team
Bob Wirehead	SrA	5432	Medical Information Systems Team
John Civilian	GS-09	8888	Medical Information Systems Team

Attachment 5

NOMINATION FOR AWARD, INDIVIDUAL

Figure A5.1. SAMPLE of AF FORM 1206, NOMINATION FOR AWARD, INDIVIDUAL

NOMINATION FOR AWARD		
AWARD Award Name	CATEGORY (If Applicable) CGO	AWARD PERIOD 1 Oct 05 - 30 Sep 06
RANK/NAME OF NOMINEE (First, Middle Initial, Last) Capt U. R. Great	SSN (Enter Last 4 Only) 1111	MAJCOM, FOA, OR DRU AMC
DAFSC/DUTY TITLE 4XXX	NOMINEE'S TELEPHONE (DSN & Commercial) 999-1234/888-555-1234	
UNIT/OFFICE SYMBOL/STREET ADDRESS/STATE/ZIP CODE 000 MDOS/SGXX/777 Surgical Lane/XYZ AFB TX/11111-9999		
RANK/NAME OF UNIT COMMANDER (First, Middle Initial, Last) /COMMANDER'S TELEPHONE (DSN & Commercial) Lt Col I. M. Proud/999-9876/888-555-9876		
SPECIFIC ACCOMPLISHMENTS (Use single-spaced, bullet format)		
<p>LEADERSHIP AND JOB PERFORMANCE (80 points / 24 lines maximum not to include the header)</p> <ul style="list-style-type: none"> - Describe significant leadership accomplishments and how well the member performed assigned primary and additional duties - Do not add additional information to the line with the HEADING - Define scope and level of responsibilities and the impact on the mission and unit - Include new initiatives or techniques developed by the member that positively impacted the unit and/or mission during the award period - Include awards won during the period, i.e. quarterly awards - All statements should be in bullet format <p>SIGNIFICANT SELF-IMPROVEMENT (10 points / 3 lines maximum not to include the header)</p> <ul style="list-style-type: none"> - Show how the member developed or improved skills related to primary duties - Include achievements in professional societies or associations - Include off-duty education, course or degree progress or completion...grade point average optional - Include formal training. Career Development Course progress or completion. On-the-Job Training, certificates - Include completion of any professional military education as well as awards earned during in-residence attendance - Cite any relevant training or activity that significantly enhanced the member's value as a military citizen - A statements should be in bullet format <p>BASE AND COMMUNITY INVOLVEMENT (10 points / 3 lines maximum not to include the header)</p> <ul style="list-style-type: none"> - Define scope and impact of the member's positive leadership and involvement in both the military and civilian communities - Include leadership, membership, or participation in unit advisory councils, professional military organizations, associations and events - Examples include President Company Grade Officer's Council, President, Top Three, unit dining out committee, member of Air Force Association, Sunday School Teacher - All statements should be in bullet format 		

Attachment 6

NOMINATION FOR AWARD, TEAM

Figure A6.1. SAMPLE of AF FORM 1206, NOMINATION FOR AWARD, TEAM

AF 1206 Page 1

Close Save Print Email Next >>

Viewer 6.0.1 Users: To Ensure Proper Printing Set Zoom at 100% For Filling and Printing IMT

NOMINATION FOR AWARD		
AWARD OFFICIAL AWARD NAME	CATEGORY (If Applicable) TEAM	AWARD PERIOD 1 Oct 05 - 30 Sep 06
RANK/NAME OF NOMINEE (First, Middle Initial, Last) Official Team Name	SSN (Enter Last 4 Only)	MAJCOM, FOA, OR DRU ACC
DAFSC/DUTY TITLE N/A	NOMINEE'S TELEPHONE (DSN & Commercial) 888-1234/888-555-1234	
UNIT/OFFICE SYMBOL/STREET ADDRESS/STATE/ZIP CODE 777 MDSS/333 Support Drive/SOME AFB, SC/78123/4321		
RANK/NAME OF UNIT COMMANDER (First, Middle Initial, Last) /COMMANDER'S TELEPHONE (DSN & Commercial) Lt Col Ure T. Man, 888-9876/888-555-9876		
SPECIFIC ACCOMPLISHMENTS (Use single-spaced, bullet format)		
<p>TEAM GOALS (10 points / 3 lines maximum not to include the header)</p> <ul style="list-style-type: none"> - List team's annual goals that support AFMS and local strategic goals, to include outcome measures - Do not add additional information to the line with the HEADING - Attach a separate list with all team member names, rank and last four - All statements should be in bullet format <p>TEAM ACCOMPLISHMENTS (40 points / 12 lines maximum not to include the header)</p> <ul style="list-style-type: none"> - Address initiatives targeted to accomplish the listed team goals, to include tangible outcomes - If outcomes are not yet tangible, describe expected/intended outcomes - If expected outcomes were not met, address team efforts to redefine the goal(s) or outcomes - All statements should be in bullet format <p>COMMUNITY AND CUSTOMER SUPPORT (20 points / 6 lines maximum not to include the header)</p> <ul style="list-style-type: none"> - Address efforts employed by the team to identify and meet community and customer needs and desires - All statements should be in bullet format <p>TEAM PERFORMANCE (20 points / 6 lines maximum not to include the header)</p> <ul style="list-style-type: none"> - List other accomplishments by the team that demonstrate integration and collegiality, and contribute significantly to increased mission effectiveness - All statements should be in bullet format <p>OUTSTANDING TEAM MEMBERS (10 points / 3 lines maximum not to include the header)</p> <ul style="list-style-type: none"> - Significant self improvement of individual team members such as off-duty education - Significant contribution by a team member to professional societies or associations - All statements should be in bullet format 		

Attachment 7**USAF CLINICAL EXCELLENCE AWARD**

A7.1. Description. The USAF Clinical Excellence Award annually recognizes outstanding physicians and their accomplishments in clinical medicine. One award is given each year to a Company Grade physician and a Field Grade physician.

A7.1.1. USAF Clinical Excellence Award – Company Grade Category

A7.1.2. USAF Clinical Excellence Award – Field Grade Category

A7.2. Eligibility. All USAF active duty and ARC physicians, both Doctors of Medicine (MD) and Doctors of Osteopathic Medicine (DO) in a 44XX AFSC assigned to a unit or special program authorization within the AF Medical Service are eligible to compete for these awards.

A7.2.1. Individuals in the Company Grade category must be Captains (O-3) or must have served in that grade during two-thirds (8 months) of the award period.

A7.2.2. Individuals in the Field Grade category may be in the grade of Major (O-4), Lieutenant Colonel (O-5), or Colonel (O-6).

A7.2.3. Individuals must be board certified in their clinical specialty unless sufficient time has not elapsed since residency for this to be accomplished. In addition, they must be “current” in their clinical skills.

A7.3. Selecting Award Winners. Each MAJCOM may submit up to one nomination from each category annually. The following base is also recognized as a MAJCOM for the purposes of this award and may nominate their physicians in the appropriate category: US Air Force Academy. Hurlburt Field should include AFSOC GSUs in their submissions.

A7.3.1. The Chief, Clinical Quality Management will convene a board as directed in Section 4 of this AFI.

A7.4. Award OPR. AFMOA/SGOC.

Attachment 8

USAF SURGICAL EXCELLENCE AWARD

A8.1. Description. The USAF Surgical Excellence Award annually recognizes an outstanding surgeon and his/her accomplishments during either peacetime or expeditionary medical operations, or both.

A8.2. Eligibility. All USAF active duty and ARC physicians, both Doctors of Medicine (MD) and Doctors of Osteopathic Medicine (DO) in a 45XX AFSC, assigned to a unit or special program authorization within the AF Medical Service and that have completed a surgical residency are eligible to compete for this award. Specialists and sub-specialists compete as equals for this award.

A8.2.1. Individuals must be board certified in their surgical specialty/sub-specialty and be “current” in their surgical skills as required by national practice standards and/or the Readiness Skills Verification Program (RSVP), whichever is more stringent during the award period.

A8.3. Selecting Award Winners. Each MAJCOM may submit up to one nomination annually. The following base is also recognized as a MAJCOM for the purposes of this award and may nominate their physicians in the appropriate category: US Air Force Academy.

A8.3.1. The Chief, Clinical Quality Management will convene a board as directed in Section 4 of this AFI. Specialists and sub-specialists shall be judged as equals and the accomplishments described in the award nomination package should serve as the primary criteria for selecting the winner.

A8.4. Award OPR. AFMOA/SGOC.

Attachment 9**USAF OUTSTANDING ACHIEVEMENT IN CLINICAL RESEARCH AWARD**

A9.1. Description. The USAF Outstanding Achievement in Clinical Research Award annually recognizes a physician whose accomplishments in advancing medical research are noteworthy.

A9.2. Eligibility. All USAF active duty and ARC physicians, both Doctors of Medicine (MD) and Doctors of Osteopathic Medicine (DO), assigned to a unit or special program authorization within the AF Medical Service are eligible to compete for this award.

A9.2.1. Individuals must be board certified in their specialty/sub-specialty and be “current” in their clinical skills as required by national practice standards and/or the Readiness Skills Verification Program (RSVP), whichever is more stringent during the award period.

A9.3. Selecting Award Winners. Each MAJCOM may submit up to one nomination annually. The following base is also recognized as a MAJCOM for the purposes of this award and may nominate their physicians in the appropriate category: US Air Force Academy.

A9.3.1. The Division of Science and Technology will convene a board as directed in Section 4 of this AFI.

A9.4. Award OPR. AFMSA/SGRS

Attachment 10

OUTSTANDING DENTAL AWARDS

A10.1. Description. These awards recognize and reward outstanding individual performance of duty and achievement of AF Dental Service members.

A10.2. Qualifying for Awards. Nominees must meet the following:

A10.2.1. Hold the AFSC 4Y0X1 (dental specialty), 4Y0X2 (dental lab specialty), 4Y090, 4Y000 or 47XX (dentist) for at least 1 year. Active Duty and ARC are eligible to compete for these awards.

A10.2.2. Dental Airman of the Year. Nominees must be in the grade range of Amn through SrA.

A10.2.3. Dental NCO of the Year. Nominees must be in the grade range of SSgt through TSgt.

A10.2.4. Dental Senior NCO of the Year. Nominees must be in the grade range of MSgt through CMSgt.

A10.2.5. Civilian of the Year. Nominees must be Government Service (GS) or civilian contract employees.

A10.2.6. Junior Clinical Dentist of the Year. Nominees must be in the grade range of Capt through Maj and be serving primarily in a clinical capacity.

A10.2.7. Junior Dental Educator of the Year. Nominees must be in the grade range of Capt through LtCol and be serving primarily in an academic/instructor capacity.

A10.2.8. Dental Officer of the Year. Nominees must be in the grade of Capt through LtCol. This award is based on overall contributions that may include dental leadership and administration in addition to clinical and/or educational accomplishments.

A10.2.9. Small Dental Clinic of the Year. (HQAF/SGCD will publish Criteria annually)

A10.2.10. Medium Dental Clinic of the Year. (HQAF/SGCD will publish Criteria annually)

A10.2.11. Large Dental Clinic of the Year. (HQAF/SGCD will publish Criteria annually)

A10.3. Selecting Award Winners. See paragraphs 3. and 4. Each MAJCOM, FOA and DRU may submit one nomination in each category annually. Dental officers may only compete in one individual award category per year.

A10.4. Award OPR. HQ USAF/SGCD.

Attachment 11**NURSING SERVICE AWARDS**

A11.1. Description. These awards recognize superior contributions by company grade and field grade nurses as well as airmen and NCOs (4N0X1X) for outstanding leadership, job performance and their contributions to the AF Medical Service.

A11.2. Qualifying for the Awards. Active Duty and ARC are eligible to compete for these awards.

A11.2.1. The Company Grade and Field Grade Nurse Officer nominees must:

A11.2.1.1. Hold the AFSC 46XX (nurse).

A11.2.1.2. Demonstrate exceptional duty performance and professionalism.

A11.2.1.3. Have completed at least one full year of commissioned service.

A11.2.1.4. Company Grade Nurse of the Year. Nominees must be in the grade range of Second Lieutenant (2Lt) through Captain (Capt).

A11.2.1.5. Field Grade Nurse of the Year. Nominees must be in the grade range of Major (Maj) through Lieutenant Colonel (Lt Col).

A11.2.2. Advanced Nurse Practitioner (APN) of the Year nominees must:

A11.2.2.1. Hold the AFSC of 46N3A, 46N3B, 46N3C, 46N3H, 46P3A, or 46G3. Perform fifty percent or more duties and responsibilities of the AFSC as described in AFMAN 36-2105, Officer Classification.

A11.2.2.2. Nominees must be in the grade of Captain through Lieutenant Colonel.

A11.2.2.3. Demonstrate exceptional duty performance and professionalism.

A11.2.2.4. Have completed at least one full year of commissioned service.

A11.2.3. Certified Registered Nurse Anesthetist (CRNA) of the Year nominees must:

A11.2.3.1. Hold the AFSC of 46M3. Perform fifty percent or more duties and responsibilities of the AFSC as described in AFMAN 36-2105, Officer Classification.

A11.2.3.2. Nominees must be in the grade of Captain through Lieutenant Colonel.

A11.2.3.3. Demonstrate exceptional duty performance and professionalism.

A11.2.3.4. Have completed at least one full year of commissioned service.

A11.2.4. Perioperative Nurse of the Year Award nominees must:

A11.2.4.1. Hold the AFSC of 46S3. Perform seventy-five percent or more clinical duties and responsibilities of the AFSC as described in AFMAN 36-2105, Officer Classification.

A11.2.4.2. Nominees must be in the grade of Captain through Lieutenant Colonel.

A11.2.4.3. Demonstrate exceptional duty performance and professionalism.

A11.2.4.4. Have completed at least one full year of commissioned service

A11.2.5. Maternal/Child Nurse of the Year Award nominees must:

A11.2.5.1. Hold the AFSC of 46N3F, 46N3G or any 46X AFSC specifically assigned to a stand alone pediatric intensive care (PICU) or pediatric inpatient unit.

A11.2.5.2. Perform seventy-five percent or more clinical duties and responsibilities of the AFSC as described in AFMAN 36-2105, Officer Classification.

A11.2.5.3. Nominees must be in the Grade of Captain through Lieutenant Colonel

A11.2.5.4. Demonstrate exceptional duty performance and professionalism.

A11.2.5.5. Have completed at least one full year of commissioned service

A11.2.6. Critical Care/Emergency Clinical Nurse of the Year Award nominees must:

A11.2.6.1. Hold the AFSC of 46N3E or 46N3J.

A11.2.6.2. Perform seventy-five percent or more, clinical duties and responsibilities of one of these AFSCs as described in AFMAN 36-2105, Officer Classification.

A11.2.6.3. Nominees must be in the grade of Captain through Lieutenant Colonel.

A11.2.6.4. Demonstrate exceptional duty performance and professionalism.

A11.2.6.5. Have completed one full year of commissioned service.

A11.2.7. Health Care Integrator of the Year Award nominees must:

A11.2.7.1. Hold the AFSC of 46X assigned to the medical treatment facility who functions in the capacity of the Health Care Integrator

A11.2.7.2. Perform seventy-five percent or more duties and responsibilities of the AFSC as described in AFMAN 36-2105, Officer Classification

A11.2.7.3. Demonstrate exceptional duty performance and professionalism.

A11.2.7.4. Demonstrate impact on the successful utilization and integration of the AFMS population health six critical success factors.

A11.2.7.5. Have completed at least one full year of commissioned service

A11.2.8. Mental Health Nurse of the Year nominees must:

A11.2.8.1. Hold the AFSC 46PX assigned to the medical treatment facility who functions in Behavioral Health Clinics, Life Skills Clinics or inpatient Mental Health units.

A11.2.8.2. Perform seventy-five percent or more clinical duties and responsibilities of the AFSC as described in AFMAN 36-2105, Officer Classification

A11.2.8.3. Nominees must be in the grade of Captain through Lieutenant Colonel.

A11.2.8.4. Demonstrate exceptional duty performance and professionalism.

A11.2.8.5. Have completed at least one full year of commissioned service.

A11.2.9. Education and Training Nurse of the Year nominees must:

A11.2.9.1. Hold the AFSC of 46N3D assigned to the medical treatment facility that functions in the capacity of the Education and Training Officer. CN is not eligible to compete for this award.

A11.2.9.2. Perform seventy-five percent or more duties and responsibilities of the AFSC as described in AFMAN 36-2105, Officer Classification

A11.2.9.3. Nominees must be in the grade of Captain through Lieutenant Colonel.

A11.2.9.4. Demonstrate exceptional duty performance and professionalism.

A11.2.9.5. Demonstrate ability to create and manage training programs that support the AFMS and MTF mission.

A11.2.9.6. Have completed at least one full year of commissioned service

A11.2.10. Flight Nurse of the Year nominees must:

A11.2.10.1. Hold the duty AFSC of X46F and be assigned to a current flying position and have actively flown live patient missions during the nomination/eligibility period. Nomination package must include: Overall flying hours, number of hours gained during the nomination period and how many of the hours gained during the nomination period were live patient missions.

A11.2.10.2. Company Grade Flight Nurse of the Year. Nominees must be in the grade of Second Lieutenant (2Lt) through Captain (Capt).

A11.2.10.3. Field Grade Flight Nurse of the Year. Nominees must be in the grade of Major (Maj) through Lieutenant Colonel (Lt Col).

A11.2.10.4. Demonstrate exceptional duty performance and professionalism.

A11.2.10.5. Demonstrate a professional image of flight nursing through stellar clinical practice.

A11.2.10.6. Have completed at least one full year of commissioned service.

A11.2.11. Aeromedical Evacuation Technician of the Year nominees must:

A11.2.11.1. Hold the AFSC X4N0X1 and be in a current flying position and actively flying operational missions and have actively flown live patient missions during the nomination/eligibility period. Nomination package must include: Overall flying hours, number of hours gained during the nomination period and how many of the hours gained during the nomination period were live patient missions.

A11.2.11.2. Demonstrated exceptional performance and professionalism while working in the health care field.

A11.2.11.3. Demonstrate a professional image of AE through stellar clinical practice.

A11.2.11.4. Outstanding Airman. Nominees must be in the rank of Airman Basic (AB) through Senior Airman (SrA), E1 through E4.

A11.2.11.5. Outstanding NCO. Nominees must be in the rank of Staff Sergeant (SSgt) through Technical Sergeant (TSgt), E5 through E6.

A11.2.11.6. Outstanding Senior NCO. Nominees must be in the rank of Master Sergeant (MSgt) through Chief Master Sergeant (CMSgt), E7 through E9.

A11.2.12. The Brigadier General Sarah P. Wells nominees must:

A11.2.12.1. Hold the AFSC 4N0X1 (Medical Service Specialty) and be working in a capacity outside of TEAM AEROSPACE (See Olson/Wegner Award).

A11.2.12.2. Be assigned to active duty or ARC..

A11.2.12.3. Demonstrated exceptional performance and professionalism while working in the health care field.

A11.2.12.4. Categories will be determined by the rank the individual held during the majority of the nomination period.

A11.2.12.5. Outstanding Airman. Nominees must be in the rank of Airman Basic (AB) through Senior Airman (SrA), E1 through E4.

A11.2.12.6. Outstanding NCO. Nominees must be in the rank of Staff Sergeant (SSgt) through Technical Sergeant (TSgt), E5 through E6.

A11.2.12.7. Outstanding Senior NCO. Nominees must be in the rank of Master Sergeant (MSgt) through Chief Master Sergeant (CMSgt), E7 through E9.

A11.2.13. Independent Duty Medical Technician (IDMT) Award

A11.2.13.1. The Independent Duty Medical Technician (IDMT) of the Year Nominees must meet the following qualifications and award submittal guidelines:

A11.2.13.2. Must hold AFSC 4N0X1C, (Aerospace Medical Service, Independent Duty Medical Technician)

A11.2.13.3. Must be assigned to active duty or ARC.

A11.2.13.4. Must have demonstrated exceptional performance and professionalism while working in the health care extender field and other associated IDMT duties.

A11.2.13.5. Categories will be determined by the rank the individual held during the majority of the nomination period.

A11.2.13.6. Outstanding Airman Nominees must be in the rank of SrA, E4.

A11.2.13.7. Outstanding NCO Nominees must be in the rank of SSgt thru TSgt, E5 through E6.

A11.2.13.8. Outstanding Senior NCO Nominees must be in the rank of MSgt, E7.

A11.2.13.9. Nominees are not eligible for submission for the Brigadier General Sarah P. Wells Award in the same year submitted for the IDMT award..

A11.2.13.10. Nominees are not eligible for submission for Olson/Wegner Outstanding Aerospace Medical award in same year submitted for IDMT award.

A11.2.14. Major General Barbara C. Brannon Nursing Leadership Award

A11.2.14.1. Description: The Major General Barbara C. Brannon Nursing Leadership Award recognizes outstanding nursing leadership and contributions made to the AF by AD Chief Nurses (CNs). This award was named in honor of Major General Barbara C. Brannon, Assistant Surgeon General for Nursing Services from 1999-2005.

A11.2.14.2. Qualifying for Award: Nominees must have made significant contributions enhancing nursing leadership, nursing care delivery, patient safety, and professional development for nursing personnel. The nomination period of consideration for award is the FY when individual has served at least 12 months as CN. **EXCEPTION:** If nominee is in a short-tour area of 12

months or less, the nominee must have served in the position for at least 6 months. This award is for AD personnel.

A11.2.14.2.1. The CN nominee must:

A11.2.14.2.1.1. Be assigned to a Chief Nurse authorization in a fixed or deployed medical treatment facility (MTF), AE squadron, or freestanding unit;

A11.2.14.2.1.2. Be in grade of Lt Col (sel) or Lt Col;

A11.2.14.2.1.3. Have a master's degree, certification, PME commensurate w/grade;

A11.2.14.2.1.4. Participate in professional nursing organizations at the local/national level

A11.2.14.2.2. Selecting Award Winners: See para 3. & 4. Each AF MTF, AES, or freestanding unit may submit one officer nominee to the MAJCOM or equivalent HQ using an electronic one-page AFF 1206. MAJCOMs may submit one officer nomination by the established deadline. If no nominations forwarded, a negative reply to HQ USAF/SGC is required.

A11.2.14.2.2.1. Nominees must be included in recommendation letter submitted by each MTF/ equiv (**Attachment 3**). It must include statement to validate nominee meets fitness standards, does not have a UIF or quality force issues;

A11.2.14.2.2.2. Nominees cannot be submitted for other AF FGO Nursing Awards;

A11.2.14.2.2.3. The headings for the nomination are as follows:

A11.2.14.2.2.3.1. Nursing Leadership and Job Performance (40 points): Describe scope and impact of nominee's positive leadership and involvement in patient care, patient safety, and unit mission.

A11.2.14.2.2.3.2. Professional or Clinical Development of Nursing Personnel (40 points): Describe how the nominee developed and/or improved training and mentoring to significantly enhance professionalism and practice of nursing personnel

A11.2.14.2.2.3.3. Significant Self-Improvement (20 points): Describe how nominee developed or improved leadership skills through education, training, self-study, practice, and experience. (Include certifications, web-based executive skills distance learning, etc.) Describe leadership and/or involvement in professional organizations or activities.

A11.2.14.2.3. Selecting Award Winners: See para 3. & 4. Each AF MTF, AES, FOA or freestanding unit may submit one officer nominee to the MAJCOM or equivalent HQ using an electronic AF Form 1206. MAJCOMs may submit one officer nomination by the established deadline. In the absence of qualified nominations, a negative reply to HQ USAF/SG1 is required.

A11.2.15. Senior Aerospace Medical Service Functional Manager of the Year

A11.2.15.1. Description: The Senior Aerospace Medical Service Functional Manager of the Year Award, recognizes outstanding nursing leadership and contributions made to the AF by Senior 4NOX1 Functional Managers (FMs).

A11.2.15.2. Qualifying for Award: Nominees must have made significant contributions enhancing nursing leadership, nursing care delivery, patient safety, and professional development for

nursing personnel. The nomination period of consideration for award is the FY when individual has served at least 12 months as Senior 4NOX1 FM. This award is for AD personnel.

A11.2.15.2.1. The Senior 4NOX1 Functional Manager nominee must:

A11.2.15.2.1.1. Hold AFSC 4NOX1 and serve as the 4NOX1 Functional Manager in a fixed or deployed medical treatment facility (MTF), AES squadron, or freestanding unit.

A11.2.15.2.1.2. Hold rank of MSgt through SMSgt;

A11.2.15.2.1.3. Have, at minimum, an associate degree;

A11.2.15.3. Selecting Award Winners: See para **3.** & **4.** Each AF MTF, AES, or freestanding unit may submit one enlisted nominee to the MAJCOM or equiv HQ using an electronic one-page AF Form 1206. MAJCOMs may submit one enlisted nomination by the established deadline. If no nominations forwarded, a negative reply to HQ USAF/SGC is required.

A11.2.15.3.1. Nominees must be included in recommendation letter submitted by each MTF/ equiv (**Attachment 3**). It must include a statement to verify that each nominee meets fitness standards, does not have a UIF or quality force issues;

A11.2.15.3.2. Nominees cannot be submitted for other AF SNCO Nursing Awards;

A11.2.15.3.3. The headings for the nomination are as follows:

A11.2.15.3.3.1. Nursing Leadership and Job Performance (40 points): Describe scope and impact of nominee's positive leadership and involvement in patient care, patient safety, and unit mission.

A11.2.15.3.3.2. Professional or Clinical Development of Nursing Personnel (40 points): Describe how the nominee developed and/or improved training and mentoring to significantly enhance professionalism and practice of nursing personnel.

A11.2.15.3.3.3. Significant Self-Improvement (20 points): Describe how nominee developed or improved leadership skills through education, training, self-study, practice, and experience. (Include any certifications, enlisted baccalaureate degree; web-based executive skills distance learning, etc.) Describe leadership and/or involvement in professional organizations or activities.

A11.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A11.4. Award OPR. Officer awards: HQ USAF/SGCN. Enlisted awards: CFM 4NOX1/B/C.

Attachment 12**BRIGADIER GENERAL BEVERLY LINDSEY ADMINISTRATIVE EXCELLENCE AWARD**

A12.1. Description. This award is established in honor of Brigadier General Beverly Lindsey, former Mobilization Augmentee to the Chief, AFNC. It rewards and recognizes outstanding individual achievements and contributions to both the AF Reserve Medical Service and the Nurse Corps (NC).

A12.2. Qualifying for the Award. Nominees must meet the following:

A12.2.1. Be Lt Col or Col in the NC assigned to a Category A, B, statutory tour position, or other equivalent active duty position.

A12.2.2. Perform at an exceptionally meritorious level in providing administrative or clinical support to the AF Reserve Medical Service over a sustained period.

A12.2.3. Display the highest standards of professionalism, leadership, and officership resulting in significant enhancement in the prestige of the NC.

A12.3. Selecting Award Winners. See paragraphs **3.** and **4.** HQ AFRC/SG will establish procedures for selection.

A12.4. Award OPR. HQ AFRC/SG.

Attachment 13

AEROSPACE PHYSIOLOGY AWARDS

A13.1. Description. The awards are for the following categories of competition:

A13.1.1. Company Grade Aerospace Physiologist of the Year Award. Nominees must be on active duty in the grade range of 2Lt through Capt.

A13.1.2. Field Grade Aerospace Physiologist of the Year Award. Nominees must be on active duty in the grade range Maj through Col.

A13.1.3. Aerospace Physiology Airman of the Year Award

A13.1.4. Aerospace Physiology NCO of the Year Award.

A13.1.5. Aerospace Physiology Senior NCO of the Year Award.

A13.2. Qualifying for Awards. Nominees may be any AF Aerospace Physiologist (rated or BSC officer with PAFSC 43AX) or enlisted member with AFSC 4M0XX (aerospace physiology enlisted specialty). These awards are for active duty only.

A13.3. Selecting Award Winners. See paragraphs 3. and 4. Each MAJCOM submits one nomination for each category annually.

A13.4. Award OPR. Officer awards: Associate Chief, BSC for 43A. Enlisted awards: CFM 4M0XX.

Attachment 14

BIOENVIRONMENTAL ENGINEERING AWARDS

A14.1. Description . The Bioenvironmental Engineering (BEE) awards recognize and award outstanding achievement and significant contributions in the BEE field. These awards apply to all AF BEE officers (working in PAFSC 43ExA/B/D/F/G positions), civilians and enlisted personnel, active duty, and ARC.

A14.2. Qualifying for Award.

A14.2.1. Outstanding Field Grade Base Bioenvironmental Engineer of the Year: Nominees must be base-level officers in the grade range of Maj through LtCol.

A14.2.2. Outstanding Company Grade Base Bioenvironmental Engineer of the Year: Nominees must be base-level officers in the grade range of 2Lt through Capt.

A14.2.3. Outstanding Base Bioenvironmental Engineering Senior NCO of the Year: Nominees must be base-level technicians in the grade range of MSgt through CMSgt.

A14.2.4. Outstanding Base Bioenvironmental Engineering NCO of the Year: Nominees must be base-level technicians in the grade range of SSgt through TSgt.

A14.2.5. Outstanding Base Bioenvironmental Engineering Airman of the Year: Nominees must be base-level technicians in the grade range of Amn through SrA.

A14.2.6. Outstanding Civilian Bioenvironmental Engineering Professional of the Year: Nominees must be base-level civilians in the grade range of GS-7 through GS-14 (or their equivalent of the host nation civilian personnel).

A14.2.7. The Outstanding Bioenvironmental Engineering Team of the Year: Nominees must be a base level BEE Flight/Element/Division/Branch team consisting of BEE personnel (officer, enlisted, and/or civilian) that have significantly contributed to the Air Force's operational mission by providing BEE services.

A14.2.8. Outstanding Staff Bioenvironmental Engineering Technician of the Year: Nominees must be non-base level BEE enlisted personnel working in staff/allied support positions in the grade range of Amn through CMSgt.

A14.2.9. Outstanding Staff Bioenvironmental Engineer of the Year: Nominees must be non-base level BEE officers working in staff/allied support positions in the grade range of 2Lt through LtCol.

A14.3. Selecting Award Winners. See paragraphs 3. and 4. Each MAJCOM or equivalent submits one nomination from each category annually.

A14.4. Award OPR. Officer, Civilian, and Flight/Element awards: SG Consultant for 43E. Enlisted awards: CFM 4B0XX.

Attachment 15

OUTSTANDING AIR FORCE AUDIOLOGIST/SPEECH PATHOLOGIST OF THE YEAR

A15.1. Description. This award recognizes an AF audiologist or speech pathologist for superior leadership, professional achievements and officership in support of the AF Medical Service and the profession of audiology or speech pathology. Active Duty and ARC are eligible to compete for these awards.

A15.2. Qualifying for Award. Nominees must meet the following:

A15.2.1. AF audiologist or speech pathologist (PAFSC 42NXX) (active duty, civil service or ARC) for the award period.

A15.2.2. Be on active duty, in a civilian position, or assigned to an ARC unit for at least one year.

A15.3. Selecting Award Winners. See paragraphs 3. and 4. Each MAJCOM submits one nomination from each category annually.

A15.4. Award OPR. SG Consultant for the 42N career field.

Attachment 16**OUTSTANDING AIR FORCE ENTOMOLOGIST AWARD**

A16.1. Description. This biennial award recognizes an AF Medical Entomologist or Pest Management Professional for superior leadership and professional achievements in support of the AF mission and the profession of Entomology. This award covers the past two years ending with an odd year and is presented the following even year. For example, the 2004-2005 award will be presented in the spring of 2006.

A16.2. Qualifying for Award. Nominees must meet the following:

A16.2.1. AF medical entomologist or civil service pest management professional (active duty First Lieutenant or above (PAFSC 43MX), civil service-GS-9 or above, or ARC First Lieutenant or above) for the award period.

A16.2.2. Award nominations must include accomplishments during the preceding two years.

A16.2.3. On active duty, ARC or in a civilian position for at least two years.

A16.2.4. Be at the nominating facility for at least one year.

A16.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM or FOA submits one nomination biennially.

A16.4. Award OPR. SG Consultant for the 43M career field.

Attachment 17**USAF CLINICAL PSYCHOLOGY AWARD**

A17.1. Description. This award rewards and recognizes outstanding individual achievement of active duty AF Clinical Psychology officers and their contributions to both the AF Medical Service and the clinical psychology profession. Active Duty and ARC are eligible to compete for these awards.

A17.2. Qualifying for Award. The officer must be an active duty or ARC licensed clinical psychologist with PAFSC 42PXX assigned to a unit on the last day of the nomination period.

A17.2.1. The John C. Flanagan Senior Psychologist of the Year Award. Nominees must be in the grade range of Maj through Col.

A17.2.2. The Alan W. London Company Grade Psychologist of the Year Award. Nominees must be in the grade of Capt.

A17.3. Selecting Award Winners. See paragraphs 3. and 4. Each MAJCOM submits one nomination from each category annually.

A17.4. Award OPR. SG Consultant for the 42P career field.

Attachment 18**USAF HEALTH PHYSICIST AWARD**

A18.1. Description. This award recognizes outstanding individual achievement of an AF Health or Medical Physicist (PAFSC 43YX) for significant contributions to the AFMS and Health Physics profession.

A18.2. Qualifying for the Award.

A18.2.1. Must be a 43YX Health Physicist responsible for policy, program, training, or initiatives that had a significant impact on the AFMS. Active Duty and ARC are eligible to compete for these awards.

A18.2.2. Be a superior officer and leader with demonstrated sustained duty performance and professionalism.

A18.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM, FOA, and DRU submits one nomination annually.

A18.4. Award OPR. SG Consultant for the 43Y career field.

Attachment 19

USAF LABORATORY MEDICINE AWARDS

A19.1. Description. These awards are given on an annual basis to officers and enlisted personnel, both as individuals and as a team, for outstanding achievement in laboratory science, innovation and efficiency in the management of personnel and financial resources, and contributions to improve services to beneficiaries. Nominees compete in the appropriate award category based on their grade at the end of the award period. Active Duty and ARC with PAFSC 43TXX are eligible to compete for this award.

A19.2. Qualifying for Award.

A19.2.1. USAF Clinical Laboratory Manager of the Year. Nominees must be officers in the grade range of 2Lt through Maj.

A19.2.2. USAF Clinical Laboratory Scientist of the Year. Nominees must be officers in the grade range of Maj through Col.

A19.2.3. USAF Laboratory Enlisted Awards. Nominees must be laboratory qualified in one or more of the recognized biomedical laboratory science disciplines.

A19.2.3.1. USAF Laboratory Senior NCO of the Year. Nominees must be in the grade range of MSgt through SMSgt.

A19.2.3.2. USAF Laboratory NCO of the Year. Nominees must be in the grade range SSgt through TSgt.

A19.2.3.3. USAF Laboratory Airman of the Year. Nominees must be in the grade range of Amn through SRA.

A19.2.4. USAF Laboratory Team Awards. Teams must be composed of AF laboratory personnel in either a clinical, academic, or research setting. Awards honor outstanding performance as a laboratory team in one of two categories.

A19.2.4.1. Category I: Bedded facility (MTF Peer Group 4 or 5) medical laboratory. Includes the Air Force Institute for Operational Health (AFIOH, Brooks City-Base TX) and the Medical Laboratory Flight, 382 TRS (Sheppard AFB TX).

A19.2.4.2. Category II: Non-bedded facility (MTF Peer Group 1, 2 or 3) medical laboratory. Includes all other non-MTF laboratories not mentioned in Category I.

A19.3. Selecting Award Winners. See paragraphs 3. and 4. Each MAJCOM submits one nomination from each category annually.

A19.4. Award OPR. Officer and team awards: SG Consultant for the 43T career field. Enlisted awards: CFM 4T0XX.

Attachment 20**USAF NUTRITIONAL MEDICINE AWARDS**

A20.1. Description. The Outstanding Field Grade and Company Grade Dietitian of the Year Awards recognizes AF dietitians with PAFSC 43DX for significant contributions to their career field. The CMSgt Harvey A. Cain Award for the USAF Enlisted Diet Therapy Career Field recognizes and rewards outstanding individual performance. The USAF Nutritional Medicine Team Award recognizes and rewards outstanding team performance to the career field of nutritional medicine.

A20.2. Qualifying for Award. Active Duty and ARC are eligible to compete for this award.

A20.2.1. The USAF Outstanding Company Grade Dietitian of the Year: Nominees must be registered dietitians in the grade of 2Lt through Capt on the last day of the nomination period.

A20.2.2. The USAF Outstanding Field Grade Dietitian of the Year: Nominees must be registered dietitians in the grade of Maj through Col on the last day of the nomination period.

A20.2.3. The USAF CMSgt Harvey A. Cain Awards. Nominees must hold the AFSC 4D0X1 (diet therapy enlisted specialty) and have demonstrated exceptional duty performance and professionalism.

A20.2.3.1. Diet Therapy Airman of the Year: nominees must be in the grade range of Amn through SrA.

A20.2.3.2. Diet Therapy NCO of the Year: nominees must be in the grade range of SSgt through TSgt.

A20.2.3.3. Diet Therapy SNCO of the Year: nominees must be in the grade range of MSgt through CMSgt.

A20.2.4. The USAF Nutritional Medicine Team Award. Nominees must be a team of three or more nutritional personnel (officer, enlisted, and/or civilians) that have significantly contributed to enhance the USAF Nutritional Medicine mission.

A20.3. The CMSgt Harvey A. Cain Awards. Nominees must hold the AFSC 4D0X1 (diet therapy enlisted specialty) and have demonstrated exceptional duty performance and professionalism.

A20.4. Award OPR. Officer awards: SG Consultant for the 43D career field. Enlisted awards: CFM 4D0XX.

Attachment 21

USAF OPTOMETRY AWARDS

A21.1. Description. The awards recognize optometrists with PAFSC 42EX and ophthalmic technicians for outstanding professional achievement and accomplishments that reflect well on the image of the AF Medical Service. It applies to all active duty Air Force optometrists and ophthalmic technicians. The award is given on a calendar year basis.

A21.2. Qualifying for Awards

A21.2.1. The USAF Colonel Floyd M. Morris Award. Active Duty and ARC are eligible to compete for this award.

A21.2.1.1. Colonel P. Timothy Ray Company Grade Optometrist of the Year Award. Nominees must be in the grade of Captain.

A21.2.1.2. Colonel Floyd M. Morris Field Grade Optometrist of the Year Award. Nominees must be in the grade of Major or Lieutenant Colonel.

A21.2.2. The USAF Colonel Donald D. Dunton Award. Nominees must meet the following.

A21.2.2.1. Ophthalmic Airman of the Year. Nominees must hold the AFSC 4V0X1/4V0X1A and be in the grade range of AMN through SrA.

A21.2.2.2. Ophthalmic NCO of the Year. Nominees must hold the AFSC 4V0X1/4V0X1A and be in the grade range of SSgt through TSgt.

A21.2.2.3. Ophthalmic Senior NCO of the Year. Nominees must hold the AFSC 4V0X1/4V0X1A and be in the grade range of MSgt through SMSgt.

A21.3. Selecting Award Winners. See paragraphs 3. and 4. Each MAJCOM submits one nomination package from each category annually.

A21.4. Award OPR. Officer awards: SG Consultant for the 42E career field. Enlisted awards: CFM 4V0XX.

Attachment 22

USAF PHARMACY AWARDS

A22.1. Description. These awards recognize outstanding achievements and performance in pharmacy. They apply to all active duty AF and ARC pharmacists with PAFSC 43PX, Civilian pharmacists, and pharmacy technicians.

A22.2. Qualifying for Awards.

A22.2.1. The USAF Maxine Beatty Award. The USAF Maxine Beatty Award. Nominees must be an AF pharmacist (Maj - Lt Col military or civilian equivalent) who has demonstrated sustained and distinguished service over the last year.

A22.2.2. The USAF Fred Coleman Award. Nominees must be an AF pharmacist (company grade military or civilian equivalent) who has significantly contributed to an AF Pharmacy over the last year. Award honors outstanding performance and achievements in a practice setting.

A22.2.3. The USAF Pharmacy of the Year Award. Nominees must be an AF pharmacy (including military and/or civilian personnel). It honors outstanding performance as a pharmacy team.

A22.2.4. The CMSgt Michael A. Gambuti Airman Pharmacy Technician of the Year Award. Nominees must be in the grade range of Amn through SrA and be assigned as a 4P0XX.

A22.2.5. The USAF NCO Pharmacy Technician of the Year Award. Nominees must be in the grade range of SSgt through TSgt and be assigned as a 4P0XX.

A22.2.6. The USAF SNCO Pharmacy Technician of the Year Award. Nominees must be in the grade range of MSgt through SMSgt and be assigned as a 4P0XX.

A22.2.7. The USAF Civilian Pharmacy Technician of the Year Award. Nominees must be employed in the GS-661 designation.

A22.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A22.4. Award OPR. Officer awards: SG Consultant for the 43P career field. Enlisted awards: CFM 4P0XX.

Attachment 23**USAF PODIATRIST OF THE YEAR AWARD**

A23.1. Description. This award recognizes outstanding individual achievement of an AF Podiatrist (military or civilian) for significant contributions to the AFMS and Podiatry profession.

A23.2. Qualifying for the Award.

A23.2.1. Be an officer working as a Podiatrist (PAFSC 42F).

A23.2.2. Be certified by the American Board of Podiatric Surgery or the American Board of Podiatric Orthopedics and Primary Podiatric Medicine.

A23.2.3. Be a superior officer and a recognized leader amongst peers with demonstrated sustained duty performance and professionalism.

A23.2.4. Active Duty and ARC are eligible to compete for this award.

A23.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM, FOA, and DRU submits one nomination annually.

A23.4. Award OPR. SG Consultant for the 42F career field.

Attachment 24

USAF PHYSICAL MEDICINE AWARDS

A24.1. Description. The Outstanding Field Grade and Company Grade Physical Therapist (PAFSC 42BX) and Occupational Therapists (PAFSC 42TX) of the Year Awards recognize an individual's significant contributions to those career fields. The annual enlisted awards honor outstanding achievement in physical therapy. The enlisted awards are open to all 4J0X2 and shreds. The Colonel Gary Wasem Physical Medicine Team Award recognizes a team for significant contributions to the USAF Physical Medicine Mission.

A24.2. Qualifying for Awards. Active Duty and ARC are eligible to compete for this award.

A24.2.1. USAF Field Grade Physical Therapist Award. Nominees must be on active duty in the grade range of Maj through Col on the last day of the nomination period.

A24.2.2. USAF Company Grade Physical Therapist Award. Nominees must be on active duty in the grade range of 2Lt through Capt on the last day of the nomination period.

A24.2.3. USAF Field Grade Occupational Therapist Award. Nominees must be on active duty in the grade range of Maj through Col on the last day of the nomination period.

A24.2.4. USAF Company Grade Occupational Therapist Award. Nominees must be on active duty in the grade range of 2Lt through Capt on the last day of the nomination period.

A24.2.5. USAF Physical Therapy Supervisor/Manager Award. Nominees must be in the grade range of Master Sergeant (MSgt) through Senior Master Sergeant (SMSgt).

A24.2.6. USAF Physical Medicine Craftsman Award. Nominees must be in the grade range of Staff Sergeant (SSgt) through Technical Sergeant (TSgt).

A24.2.7. USAF Physical Medicine Apprentice Award. Nominees must be in the grade range of Airman First Class (A1C) through Senior Airman (SrA).

A24.2.8. The Colonel Gary Wasem Physical Medicine Team Award. Any team that made significant contributions to the USAF Physical Medicine Mission is eligible for this award. The award should represent individuals who have made an impact in the education of future therapists and technicians either at the local level or Air Force level. For example, those who contributed to the RSVP package or merger transition would qualify for this award. Team compositions must consist of one of the following three combinations:

A24.2.8.1. Team of Physical Therapists and Technicians OR

A24.2.8.2. Team of Physical/Occupational Therapists and Technicians OR

A24.2.8.3. Team of Physical/Occupational Therapists with PT/OT/orthotics technicians.

A24.3. Selecting Award Winners. See paragraphs 3. and 4. Each MAJCOM submits one nomination from each category annually.

A24.4. Award OPR. Officer and Team awards: SG Consultant for the 42B/42T career fields. Enlisted awards: CFM 4J0X2.

Attachment 25**USAF PHYSICIAN ASSISTANT OF THE YEAR AWARD**

A25.1. Description. This award recognizes and rewards outstanding individual performance of duty and achievement during the current calendar year.

A25.2. Qualifying for Award. Any AF active duty or ARC Physician Assistant (PA), with PAFSC 42GXX, is eligible for the award.

A25.2.1. David Gwinn USAF Field Grade Physician Assistant of the Year. Nominees must be in the grade range of Maj through Col.

A25.2.2. Jesse Edwards USAF Company Grade Physician Assistant of the Year. Nominees must be in the grade range of 2Lt through Capt.

A25.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A25.4. Award OPR. SG Consultant for the 42G career field.

Attachment 26**USAF PUBLIC HEALTH AWARDS**

A26.1. Description. These annual awards recognize outstanding performance and accomplishments of AF public health officers (PAFSC 43HX) and AF public health technicians during the award period. Active Duty and ARC are eligible to compete for these awards.

A26.2. Qualifying for the Awards.

A26.2.1. Public Health Officer of the Year Award. Nominees must be:

A26.2.1.1. AF public health officer.

A26.2.1.2. Active duty officer or Air Reserve Component officer (full-time or part-time).

A26.2.1.3. In the grade range of 2Lt through Maj.

A26.2.2. Colonel Cleveland L. Parker Award. Enlisted nominees must be:

A26.2.2.1. NCO Category:

A26.2.2.1.1. In the grade range of SSgt or TSgt at the time of nomination.

A26.2.2.1.2. Assigned in AFSC 4E0X1.

A26.2.2.1.3. Must be of good character and have no adverse personnel actions within the last 2 years.

A26.2.2.2. SNCO Category:

A26.2.2.2.1. In the grade range of MSgt or SMSgt at the time of nomination.

A26.2.2.2.2. Assigned in AFSC 4E0X1.

A26.2.2.2.3. Must be of good character and have no adverse personnel actions within the last 2 years.

A26.2.3. Public Health Airman of the Year. Enlisted nominees must be:

A26.2.3.1. In the grade range of AB through SrA at the time of nomination.

A26.2.3.2. Assigned in AFSC 4E0X1.

A26.2.3.3. Must be of good character and have no adverse personnel actions within the last 2 years.

A26.2.4. Lieutenant Colonel George M. Prascsak, Jr. Public Health Staff Officer and Public Health Staff NCO of the Year.

A26.2.4.1. Award recognizes one officer and one NCO who have served at least 6 months of the award period in non-traditional/non-base level positions in which the member contributed significantly.

A26.2.4.2. Nominees must be an Air Force Public Health Officer or NCO in the rank of 2Lt through Lt Col or SSgt (E-5) through SMSgt (E-8).

A26.2.4.3. Outstanding Public Health Team of the Year: Nominees must be a team consisting of PH personnel (officer, enlisted, and/or civilian) that have significantly contributed to the Air Force's operational mission by providing services in all Public Health functional areas: Community Health and Force Health Management

A26.2.4.4. Nominations of individuals/teams assigned to FOAs, DRUs, or other outside organizations must be endorsed by the unit commander or equivalent. Submit completed nominations packages directly to the award OPR.

A26.3. Selecting Award Winners. See paragraphs 3. and 4. Each MAJCOM submits one nomination from each category annually.

A26.4. Award OPR. Officer awards: SG Consultant for the 43H career field. Enlisted awards: CFM 4E0XX.

Attachment 27**USAF SOCIAL WORKER OF THE YEAR AWARD**

A27.1. Description. This award recognizes and rewards demonstrated exceptional performance, professionalism, leadership and officership of active duty Social Work officers (field grade and company grade), resulting in significant enhancement in the prestige of the Social Work profession, the Air Force Medical Service, and the Air Force mission. Award is given on an annual basis.

A27.2. Qualifying for the Award. Active Duty and ARC (PAFSC 42SX) are eligible to compete for these awards.

A27.2.1. The USAF Outstanding Company Grade Social Worker of the Year. Nominees must be in the grade range of 2Lt through Capt.

A27.2.2. The USAF Outstanding Field Grade Social Worker of the Year. Nominees must be in the grade range of Maj through Col.

A27.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A27.4. Award OPR. SG Consultant for 42S.

Attachment 28

HEALTH BENEFITS ADVISOR OF THE YEAR

A28.1. Description. This award recognizes and rewards outstanding individual performance of duty, achievements, and patient support service during the nomination period.

A28.2. Qualifying for Award.

A28.2.1. Nominees must:

A28.2.1.1. Be full-time health benefits advisors (HBAs) or part-time HBAs whose functions are 50 percent or more of their assigned duties. When the Beneficiary Counseling and Assistance Coordinator (BCAC) is performing the functions of an HBA he or she is eligible to compete for this award. This award is for the active component only.

A28.2.1.2. Demonstrate exceptional duty performance and professionalism.

A28.2.1.3. Be nominated by their respective MAJCOMs.

A28.2.2. Criteria must be included in the written nomination with specific accomplishments that distinguish nominees from their peers. Include examples from the current calendar year only. Nominees will be evaluated using the criteria listed below instead of the format listed in paragraph 3.

A28.2.2.1. Quality and scope of the nominee's service to the beneficiary (30 pts).

A28.2.2.1.1. Include process improvement efforts that have met the beneficiary's needs and improved overall customer satisfaction.

A28.2.2.2. Special or innovative methods of disseminating beneficiary information (30 pts).

A28.2.2.2.1. Include a description of the nature and results of the effort as well as development of new techniques and modes.

A28.2.2.3. Exceeding job description standards (20 pts). The nominee's job performance, professionalism and overall contribution to the facility's TRICARE program.

A28.2.2.4. Liaison with external organizations to update or receive updates on TRICARE program (20 pts).

A28.2.2.4.1. Contributions to HBA workshops, retiree activities, active duty spouses, base organizations, etc. Modes include dissemination of TRICARE education information in base and community media and publication of articles in professional journals. Willingness and success to articulate and market new methods of improving beneficiary service and satisfaction through continual education.

A28.3. Selecting Award Winners. See paragraphs 3. and 4. Each MAJCOM submits one nomination from each category annually.

A28.4. Award OPR.AFMOA/SGSA.

Attachment 29

OUTSTANDING MEDICAL LOGISTICS AWARDS

A29.1. Description. This award recognizes outstanding team and individual performance in Medical Logistics during the previous fiscal year.

A29.1.1. Outstanding Medical Logistics Account of the Year

A29.1.1.1. Large Activity. Criteria: More than fifty individuals assigned to include Active Duty, Civilians, and Contractors

A29.1.1.2. Small Activity. Criteria: Fifty or less individuals assigned to include Active Duty, Civilians, and Contractors

A29.1.2. Individual award categories:

A29.1.2.1. Outstanding Medical Materiel Airman of the Year. Nominees must be in the rank of Airman Basic (AB) through Senior Airman (SrA)

A29.1.2.2. Outstanding Biomedical Equipment Repair Airman of the Year. Nominees must be in the rank of Airman Basic (AB) through Senior Airman (SrA)

A29.1.2.3. Outstanding Medical Materiel NCO of the Year. Nominees must be in the rank of Staff Sergeant (SSgt) through Technical Sergeant (TSgt), E5 through E6.

A29.1.2.4. Outstanding Biomedical Equipment Repair NCO of the Year. Nominees must be in the rank of Staff Sergeant (SSgt) through Technical Sergeant (TSgt), E5 through E6.

A29.1.2.5. Outstanding Facility Manager of the Year

A29.1.2.6. Outstanding Civilian Medical Logistician of the Year

A29.1.2.7. Outstanding Medical Materiel SNCO of the Year. Nominees must be in the rank of Master Sergeant (MSgt) through Chief Master Sergeant (CMSgt), E7 through E9.

A29.1.2.8. Outstanding Biomedical Equipment Repair SNCO of the Year. Nominees must be in the rank of Master Sergeant (MSgt) through Chief Master Sergeant (CMSgt), E7 through E9.

A29.1.2.9. Outstanding Medical Logistics CGO Officer of the Year. Nominees must be in the rank of Second Lieutenant through Captain.

A29.2. Qualifying for Award. All active medical logistics activities and individuals are eligible to compete. Individuals who complete a permanent change of station during an award period should be submitted for a team award only if he/she was assigned to the unit for six months or more. MAJCOMs may submit one nomination in each individual award category for which it has a representative and their number one nomination in the Large and Small category for the Outstanding Medical Logistics Accounts of the Year.

A29.2.1. The nomination format and scoring methodology is based on the Malcolm Baldrige award criteria. Team award nomination packages will address each of the seven categories that make up the Baldrige award criteria: Leadership, Strategic Planning, Focus on Patients, Other Customer and Market, Measurement, Analysis and Knowledge Management, Human Resource Focus, Process Management, and Results. Length of the narrative for the team award is limited to seven pages (one page per

category), style Times New Roman, font size 12, with one-inch margins, both sides, top and bottom. Ensure statements are supported with facts. Use attachments to display and support statements in the narrative. Organizations should not have to create new attachments. Indicators of organizational performance should already exist in strategic plans, metrics, storyboards, or other evidence of action leading to improved business processes. The entire narrative and all supporting attachments shall be submitted in a single 1.5-inch, 3-ring binder (NSN 7510-01-385-6711).

A29.2.2. Individual award nominations must be submitted on an AF Form 1206 in accordance with paragraph 3. of this publication.

A29.3. Selecting Award Winners. AFMOA/SGSL convenes a selection board in accordance with paragraph 4. to review nomination packages and select winners.

A29.4. Award OPR. AFMOA/SGSL

Attachment 30**OUTSTANDING RESOURCE MANAGEMENT AWARDS**

A30.1. Description. This award recognizes outstanding team and individual performance of duty and achievement during the award period.

A30.2. Qualifying for Award. Any individual assigned to a resource management position in a medical treatment facility is eligible to be nominated for these awards. The award categories are: Team, Officer, NCO, Airman, and Civilian. Active Duty and ARC are eligible to compete for these awards.

A30.2.1. Team members must be assigned to the same flight/workcenter.

A30.2.2. Officers must be in the grade of 2Lt through Lt Col.

A30.2.3. NCOs must be in the grade range of SSgt through CMSgt

A30.2.4. Airmen must be in the grade range of AB through SrA.

A30.2.5. Civilians can be in any grade.

A30.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A30.4. Award OPR. AFMOA/SGY.

Attachment 31

SURGEON GENERAL'S MEDICAL INFORMATION SERVICES AWARDS

A31.1. Description. Medical Information Systems Awards recognize the outstanding achievement of officers, NCOs, airmen, civilians and teams, and their contributions to both the AF Medical Service and Medical Service Information Systems for the nomination period.

A31.2. Award Categories:

A31.2.1. Officer of the Year – must be in grades 2Lt through Lt Col.

A31.2.2. SNCO of the Year – must be in grades MSgt through CMSgt.

A31.2.3. NCO of the Year – must be in grades SSgt through TSgt.

A31.2.4. Airman of the Year – must be in grades AB through SrA.

A31.2.5. Civilian of the Year – must be in a general schedule (GS) or wage grade (WG) position.

A31.2.6. Team of the Year.

A31.3. Qualifying for Award. Nominees must have served in an information systems position, or made significant contributions in information systems for at least 9 months. **EXCEPTION:** If nominee is in a short-tour area of 12 months or less, the nominee must have served in the position for at least 6 months. Active Duty and ARC are eligible to compete for these awards.

A31.4. Selecting Award Winners. See [Section B](#), paragraphs [3](#) and [4](#). Each MAJCOM submits one nomination from each category annually.

A31.5. Award OPR. AFMSA/SGR.

Attachment 32**BRIGADIER GENERAL DONALD B. WAGNER ADMINISTRATIVE EXCELLENCE AWARD**

A32.1. Description. This award was established in honor of Brigadier General Donald B. Wagner, former Chief of the MSC to recognize MSC officers from either the Air Force Reserve Command or the Air National Guard who make outstanding administrative contributions to the AF Medical Service.

A32.2. Qualifying for Award. This award alternates annually between the Air National Guard and the Air Force Reserve Command. The Air National Guard will present award to ANG member during odd years and the Air Force Reserve Command will award to AFRC member during even years. Nominees must meet the following:

A32.2.1. Possess an AFSC 41AX (Health Services Administrator).

A32.2.2. Be assigned to a Category A or B position in the USAFR, or a Category A position in the ANG or an equivalent active duty position.

A32.2.3. Have held such assignments within the two years before the nomination date.

A32.2.4. Provided outstanding administrative support to the AF Medical Service over a sustained period of time.

A32.3. Selecting Award Winners. See paragraphs **3.** and **4.** ANG/SG and HQ AFRC/SG will establish procedures for selection.

A32.4. Award OPR. HQ AFRC/SG for even years and ANG/SG for odd years.

Attachment 33**THE BRIGADIER GENERAL PETER C. BELLISARIO YOUNG HEALTH CARE ADMINISTRATOR OF THE YEAR AWARD**

A33.1. Description. This award recognizes outstanding company grade Medical Service Corps (MSC) officers. Active Duty and ARC may compete for this award.

A33.2. Qualifying for Award. Nominees must:

A33.2.1. Possess an AFSC 41AX (Health Services Administrator).

A33.2.2. Be in the grade range of 2Lt through Capt with 10 or fewer years of commissioned service by 31 December of the award year.

A33.2.3. Have attended military education and professional schools.

A33.3. Selecting Award Winners. See paragraphs **3.** and **4.** MAJCOMs, AFRC, and ANG may submit one nomination annually. All other agencies (DRU, FOA, TMA, etc.) will compete under the “at-large” category and may submit one nomination annually. A selection board will determine the “at-large” winner who will then compete with MAJCOMs, AFRC, and ANG nominees at Air Force level.

A33.4. Award OPR. HQ USAF/SGCA.

Attachment 34**THE COMMITMENT TO SERVICE AWARD AND THE MAJOR GENERAL MICHAEL K. WYRICK COMMITMENT TO EXCELLENCE AWARD**

A34.1. Description. The purpose of the Major General Michael K. Wyrick Commitment to Excellence Award is to recognize sustained performance excellence by senior Air Force administrators in the rank of Colonel. The purpose of the Commitment to Service award is to recognize sustained outstanding service by Air Force administrators in the ranks of Major and Lieutenant Colonel. The period of consideration for both awards is the administrator's career to date. Active Duty and ARC may compete for these awards.

A34.2. Qualifying for Awards.

A34.2.1. For the Major General Michael K. Wyrick Commitment to Excellence Award nominees must:

A34.2.1.1. Be nominated by a senior administrator, or senior medical officer (O-6 or above) if assigned to a joint assignment without a senior administrator, to the Chief, Medical Service Corps.

A34.2.1.2. Have sustained superior performance and be a recognized leader among one's peers and have made significant contributions to the service of patients, staff, and mission of organizations assigned.

A34.2.1.3. Senior leader within the Medical Service Corps, be a consummate team player, and role model image with a proven performance track record holding highly responsible positions.

A34.2.2. For the Commitment to Service Award nominees must:

A34.2.2.1. Be nominated by a senior administrator, or senior medical officer (Colonel or above) if assigned to a joint assignment without a senior administrator, to the Chief, Medical Service Corps.

A34.2.2.2. Have sustained superior performance and have made significant contributions to the service of patients, staff, and mission of organizations assigned and be a recognized leader among one's peers.

A34.2.2.3. Role model image with proven track record of performance holding highly responsible positions and be a consummate team player.

A34.3. Selecting Award Winners. Each MAJCOM, FOA, and DRU submits one nomination annually.

A34.4. Award OPR. HQ USAF/SGCA.

Attachment 35

OUTSTANDING HEALTH PLAN MANAGEMENT AWARDS

A35.1. Description. This award recognizes the accomplishments, innovations, and contributions of those who administer/process patients throughout the Air Force Medical Service in the following categories:

- A35.1.1. Officer with PAFSC 41A (Second Lieutenant through Lieutenant Colonel).
- A35.1.2. Senior NCO (Master Sergeant through Chief Master Sergeant).
- A35.1.3. NCO (Staff Sergeant and Technical Sergeant).
- A35.1.4. Airman (Airman Basic through Senior Airman).
- A35.1.5. Civilian

A35.2. Qualifying for Award. Nominees must be assigned full-time to patient administration or managed care duties. These awards are for the active component only. This award specifically excludes military, federal civilian employees and contractors who perform the duties of Beneficiary Counseling & Assistance Coordinator (BCAC) and/or Health Benefits Advisor (HBA). Nominations for HBA and/or BCAC award recognition must be submitted according to the guidelines set forth in [Attachment 28](#), Health Benefits Advisor of the Year Award.

A35.3. Selecting Award Winners. See paragraphs [3.](#) and [4.](#) Each MAJCOM submits one nomination from each category annually.

A35.4. Award OPR. AFMOA/SGSA.

Attachment 36**CARDIOPULMONARY LABORATORY ANNUAL AWARDS**

A36.1. Description. The Cardiopulmonary Laboratory awards recognize excellence and significant contributions to the field of Air Force cardiopulmonary technology. These awards apply to all Air Force active duty and ARC personnel in the cardiopulmonary laboratory career field.

A36.2. Qualifying for Award. Phase I and Phase II students are not eligible. Individuals nominated for the SNCO category must have a DOR to E-7 for at least eight months of the nomination period. Individuals nominated for the John Salustro Memorial Award category must have a DOR to E-5 for at least six months of the nomination period.

A36.2.1. The Air Force Cardiopulmonary Laboratory Airman of the Year. Nominees must be in the grade of Amn through SrA and be assigned as a 4H0X1.

A36.2.2. The John Salustro Memorial Award for Cardiopulmonary Excellence. Nominees must be in the grade of SSgt or TSgt, and be assigned as a 4H0X1.

A36.2.3. The Air Force Cardiopulmonary Laboratory Senior NCO of the Year. Nominees must be in the grade of MSgt, SMSgt, or CMSgt, and be assigned as a 4H0XX.

A36.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A36.4. Award OPR. CFM 4H0XX.

Attachment 37**CHIEF MASTER SERGEANT ANTON ZEMBROD AWARD FOR THE OUTSTANDING AIR FORCE DIAGNOSTIC IMAGING TECHNOLOGIST OF THE YEAR**

A37.1. Description. This award recognizes and rewards outstanding performance of duty and professional achievements of diagnostic imaging technologists during the award period. It honors Chief Master Sergeant Anton Zembrod who was instrumental in raising and implementing superb professional qualifications for Air Force diagnostic imaging technologists. Active duty and ARC are eligible to compete for these awards.

A37.2. Qualifying for Award. The nominees must meet the following:

A37.2.1. Hold AFSC 4R0X1, or one of its subspecialties on the last day of the nomination period.

A37.2.2. Be assigned to active duty, ARC, or be a federal civil servant serving in a Department of the Air Force facility in a 4R0X1 position.

A37.2.3. Outstanding Airman. Nominees must be in the rank of Airman Basic (AB) through Senior Airman (SrA), E1 through E4 on the last day of the nomination period.

A37.2.4. Outstanding NCO. Nominees must be in the rank of Staff Sergeant (SSgt) through Technical Sergeant (TSgt), E5 through E6 on the last day of the nomination period.

A37.2.5. Outstanding Senior NCO/Supervisor. Nominees must be in the rank of Master Sergeant (MSgt) through Chief Master Sergeant (CMSgt), E7 through E9 on the last day of the nomination period.

A37.2.6. Outstanding Civilian Diagnostic Imaging Technologist of the Year: Nominees must be in the grade range of GS-5 through GS-14 civilian technologist on the last day of the nomination period.

A37.3. Selecting Award Winners. See paragraphs 3. and 4. Each MAJCOM submits one nomination from each category annually.

A37.4. Award OPR. CFM 4R0XIX.

Attachment 38**CHIEF MASTER SERGEANT LEWIS W. DUNLAP AWARD**

A38.1. Description. This award recognizes and rewards outstanding performance of duty and achievements of Mental Health Service airmen and NCOs who have been involved in training, supervising, managing, and/or providing direct patient care during the nomination period. The award is in honor of Chief Master Sergeant Lewis W. Dunlap, the first Mental Health Enlisted Career Field Advisor appointed by the USAF/SG.

A38.2. Qualifying for Award.

A38.2.1. Nominees must meet the following:

A38.2.1.1. Hold the AFSC 4C0X1 (Mental Health Service enlisted specialty).

A38.2.1.2. Be assigned to active duty or ARC.

A38.2.1.3. Have demonstrated exceptional duty performance and professionalism (on and off duty) while working in the mental health career field.

A38.2.1.4. Be of good moral character and have had no adverse personnel actions within the past 2-year period.

A38.2.2. Outstanding Airman. Nominees must be in the rank of Airman Basic (AB) through Senior Airman (SrA), E1 through E4.

A38.2.3. Outstanding NCO. Nominees must be in the rank of Staff Sergeant (SSgt) through Technical Sergeant (TSgt), E5 through E6.

A38.2.4. Outstanding Senior NCO. Nominees must be in the rank of Master Sergeant (MSgt) through Chief Master Sergeant (CMSgt).

A38.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A38.4. Award OPR. CFM 4C0XX.

Attachment 39

OLSON/WEGNER OUTSTANDING AEROSPACE MEDICINE AWARDS

A39.1. Description. This award recognizes and rewards outstanding individual performance in the categories listed, to the Flight Medicine/Operational Aerospace Medicine mission(s). Nominee packages must clearly demonstrate superior individual effort and accomplishment in flight (aviation/space) medicine. This may include exemplary accomplishments in elements of research, flight medicine clinic leadership, mishap investigation, policy, Squadron Medical Element (SME), and/or Medical Treatment Facility (MTF), initiatives under the control/management of the nominee, or special aviation/space medicine unique accomplishments by assigned SME or MTF Flight Medicine personnel. Important for favorable consideration is a description of the impact each nominee had on the installation's overall flying or operational mission. MAJCOM and Air Staff packages must include any MAJCOM- or service-wide impact of the nominee's contributions. Active duty and ARC are eligible to compete for these awards.

A39.2. Qualifying for Awards. Nominees must:

A39.2.1. Hold the AFSC of 4N0X1X, Aerospace Medical Service Specialty, and work in Flight Medicine clinic, or be in direct support of flight surgeons in areas of aviation medicine, research, investigation, policy development, education, or safety.

A39.2.2. Have demonstrated exceptional duty performance and professionalism.

A39.2.3. Nominee's category will be determined by the rank the individual held during the majority of the award period.

A39.2.4. Aerospace Medicine Airman of the Year. Nominees must be in the grade of Amn, A1C or SrA.

A39.2.5. Aerospace Medicine NCO of the Year. Nominees must be in the grade of SSgt or TSgt.

A39.2.6. Aerospace Medicine Senior NCO of the Year. Nominees must be in the grade of MSgt or SMSgt.

A39.3. Selecting Award Winners. See paragraphs 3. and 4. Each MAJCOM submits one nomination from each category annually.

A39.4. Award OPR. CFM: 4N0X1/B/C

Attachment 40**OUTSTANDING ENLISTED HEALTH SERVICES MANAGEMENT AWARDS**

A40.1. Description. This award recognizes enlisted health services management personnel for their outstanding contributions to the Air Force Medical Service.

A40.2. Qualifying for Awards. Nominees must:

A40.2.1. Hold AFSC 4A0X1 (Health Services Management).

A40.2.2. Be assigned to active duty or ARC.

A40.2.3. Outstanding Airman. Nominees must be in the rank of Airman Basic (AB) through Senior Airman (SrA).

A40.2.4. Outstanding NCO. Nominees must be in the rank of Staff Sergeant (SSgt) through Technical Sergeant (TSgt).

A40.2.5. Outstanding Senior NCO. Nominees must be in the rank of Master Sergeant (MSgt) through Senior Master Sergeant (SMSgt).

A40.3. Selecting Award Winners. MAJCOM and USAF winners are selected IAW paragraphs **3.** and **4.** Each MAJCOM may submit one nomination annually per category. All other agencies (DRU, FOA, TMA, etc.) will compete under the “at-large” category and may submit one nomination annually. A selection board will determine the “at-large” winner who will then compete with MAJCOM nominees at Air Force level.

A40.4. Award OPR. CFM: 4A0X1.

Attachment 41

USAF SURGICAL SERVICE AWARDS

A41.1. Description. This award recognizes superior contributions for outstanding leadership, job performance and professional achievements. Active duty and ARC are eligible to compete for these awards.

A41.2. Qualifying for the Award. Nominees must meet the following criteria:

A41.2.1. Hold AFSC 4N1X1, or subspecialty shreds (B, C or D).

A41.2.2. Demonstrated exceptional performance and professionalism while working in surgical services.

A41.2.3. Nominations will be considered in the Airman, NCO, and SNCO categories. Categories will be determined by the rank the individual held during the majority of the nomination period.

A41.2.3.1. Airman. Nominees must be in the rank of Airman Basic (AB) through Senior Airman (SrA), E1 through E4.

A41.2.3.2. NCO. Nominees must be in the rank of Staff Sergeant (SSgt) through Technical Sergeant (TSgt), E5 through E6.

A41.2.3.3. Senior NCO. Nominees must be in the rank of Master Sergeant (MSgt) through Chief Master Sergeant (CMSgt), E7 through E9.

A41.3. Selecting Award Winners. See paragraphs 3. and 4. Each MAJCOM, FOA, and DRU submits one nomination annually.

A41.4. Award OPR. CFM 4N1XX.

Attachment 42**CLINICAL OPTIMIZATION AWARD**

A42.1. Description. This award recognizes outstanding team performance and achievement in optimizing healthcare delivery for the award period.

A42.2. Qualifying for Awards. Any active or ARC MTF optimized clinical team (primary or specialty care; i.e., a provider and support staff assigned to the same optimized clinical team) is eligible to be nominated for these awards.

A42.3. Selecting Award Winners. Winners will be selected based on team impact on optimizing health care delivery (e.g., customer satisfaction, staff satisfaction, quality of care, access, cost effectiveness, data quality, base or community involvement, leadership and job performance in primary duty, and/or significant self improvement).

A42.4. Award presentation. Each MAJCOM may nominate one team annually.

A42.5. Award OPR. AF/SGRKP

Attachment 43

GROUP PRACTICE MANAGER AWARD

A43.1. Description. This award recognizes the outstanding performance of duty and achievement by a Group Practice Manager during the award period.

A43.2. Qualifying for Award. Any active or ARC individual assigned to the medical treatment facility who performs Group Practice Manager duties is eligible to be nominated for this award.

A43.3. Selecting Award Winner. The winner will be selected based on outcome measures of customer satisfaction, quality of care, access, cost effectiveness, data quality, team training, and patient training as reflected in the categories from [Attachment 5](#).

A43.4. Additional Considerations. Quantifiable data (i.e., P2R2 web site data, MTF performance in HEDIS standards, Third Party Collection rate, coding audits, decreased private sector care costs, total numbers of patients/staff trained in various classes, letters of appreciation from patients) will be looked upon favorably. Stratification (i.e., #1 in 17 MTF MAJCOM) is a highly effective method of showing comparison data.

A43.5. Award Presentation. Each MAJCOM submits one nomination annually.

A43.6. Award OPR. AFMOA/SGSA

Attachment 44**HEALTH FACILITIES AWARDS**

A44.1. Description. The Health Facilities Division awards recognize and award outstanding achievement and significant contributions in the specialized health facilities career field. These awards apply to all active and ARC health facilities officers and civilians.

A44.2. Qualifying for Award.

A44.2.1. Outstanding Field Grade Health Facilities Officer (HFO) of the Year. Nominees must be HFOs in the rank of Maj through Lt Col.

A44.2.2. Outstanding Company Grade Health Facilities Officer of the Year. Nominees must be HFOs in the rank 2Lt through Capt.

A44.3. Selecting Award Winners. HQ USAF/SGSF convenes a selection board in accordance with paragraph 4. to review nomination packages and select winners.

A44.4. Award OPR. AFMOA/SGOC

Attachment 45

MEDICAL SERVICE INDIVIDUAL MOBILIZATION AUGMENTEE AWARDS

A45.1. Description. Established by the Air Reserve Personnel Center (ARPC), Office of the Surgeon, these awards provide AF wide recognition to Category B reservists whose service is outstanding or who contribute significantly to the AF medical programs at any level. These awards recognize individuals in six categories:

- A45.1.1. Medical Corps (MC).
- A45.1.2. Medical Service Corps (MSC).
- A45.1.3. Nurse Corps (NC).
- A45.1.4. Dental Corps (DC).
- A45.1.5. Biomedical Sciences Corps (BSC).
- A45.1.6. Medical Enlisted Corps.

A45.2. Qualifying for Awards. Nominees must be individual mobilization augmentees (IMAs) assigned to the 9019th, 9021st, or 9026th Air Reserve Squadrons.

A45.3. Selecting Award Winners. See paragraphs 3. and 4. ARPC will establish procedures for selection..

A45.4. Award OPR. HQ ARPC/SG.

Attachment 46**OUTSTANDING GLOBAL HEALTH (GH) PERSONS OF THE YEAR AWARD**

A46.1. Description. This award recognizes outstanding performance of duty; program management and innovations; significant contributions to the development of AFMS international partnerships; and major contributions in the pursuit of global health during the award period.

A46.2. Qualifying for Awards. Nominees must be an active duty or ARC member who participated in the planning and execution of Humanitarian Assistance (HA), Disaster Response (DR) mission or overseas deployment as of the last day of the nomination period. Emphasis should be placed on the individual's impact on improving international partnerships and cooperation between the United States and foreign medical establishments, either civil or military. Award categories are Airman, NCO, Company Grade Officer, and Field Grade Officer.

A46.2.1. Airmen must be in the rank of Airman Basic through Senior Airman.

A46.2.2. NCOs must be in the rank of Staff Sergeant through Chief Master Sergeant.

A46.2.3. Company Grade Officer must be in the rank of 2Lt through Captain.

A46.2.4. Field Grade Officer must be in the rank of Major through Colonel.

A46.3. Selecting Award Winners. See paragraph **3.** and **4.** Each MAJCOM may submit one nomination for each category annually.

A46.4. Award OPR. USAFSAM/IES.

Attachment 47**USAF EXPEDITIONARY MEDICAL OPERATIONS AWARDS**

A47.1. Description. These awards recognize and reward outstanding performance of duty, program management and innovations and significant contributions to the Air Force expeditionary medical operations programs during the nomination period.

A47.2. Qualifying for Expeditionary Medical Operations Awards: Nominees must be assigned to a medical readiness/aeromedical evacuations plans and operations office, function, or element as of the last day of the nomination period. There is one award for each of the following categories: 1) Airman, 2) NCO, 3) SNCO, 4) Officer, 5) Civilian/Contractor. Active Duty and ARC are eligible to compete for this award.

A47.2.1. The Expeditionary Medical Operation's Airman of the Year must be in the rank of Airman Basic through Senior Airman for at least six months during the nomination period.

A47.2.2. The Expeditionary Medical Operation's NCO of the Year must be in the rank of Staff Sergeant through Technical Sergeant.

A47.2.3. The SMSgt Timothy A. Maggard Expeditionary Medical Operation's SNCO of the Year must be in the rank of Master Sergeant through Chief Master Sergeant.

A47.2.4. The Expeditionary Medical Operation's Officer of the Year must be in the rank of 2nd Lt through Major.

A47.2.5. The Expeditionary Medical Operation's Civilian of the Year must be a GS employee or contractor working in a readiness plans and operations position.

A47.3. Selecting Award Winners. See paragraphs 3. and 4. Each MAJCOM may submit one nomination from each category annually.

A47.3.1. Nominations of individuals assigned to FOAs, DRUs, NAF, MAJCOM/HQ USAF staff, or other outside organizations, must be endorsed by the unit commander or equivalent. Submit completed nomination packages directly to the award OPR. To ensure the name will fit in block 1 of the AF Form 1206, please use "EXPEDITIONARY MEDICAL OPERATIONS" rather than the entire award name.

A47.3.2. Awards will be announced through official communication channels such as an official worldwide release message and may be presented at the Expeditionary Medical Operations Symposium.

A47.4. Award OPR. AFMOA/SGX

Attachment 48**SCHAFFER TROPHY**

A48.1. Description. The award was established by the Medical Air Reserve Forces management in honor of Lieutenant General George E. Schafer, former Air Force Surgeon General. The purpose is to recognize the outstanding AFRC and ANG medical units.

A48.2. Qualifying for Award. AFRC and ANG medical units will be considered for this award. This award alternates annually between the Air National Guard and the Air Force Reserve Command. The Air National Guard will present the award to the winning ANG medical unit during odd years and the Air Force Reserve Command will present the award to the winning AFRC medical unit during even years.

A48.3. Selecting Award Winners. Each component will establish procedures for selection.

A48.4. Award OPR. ANG/SG for odd years and for HQ AFRC/SG even years.

Attachment 49

THE TEAM AEROSPACE AWARD

A49.1. Description: This award recognizes an active duty or ARC team for significant contributions to the Mission and Vision of Team Aerospace.

A49.2. Qualifying for Award: Any team that made significant contributions to the mission and vision of Team Aerospace is eligible for this award. Nominations must address:

A49.2.1. Contributions to the Team Aerospace mission and vision.

A49.2.2. Achieved results.

A49.2.3. How the Team Aerospace actions promoted and enhanced operational health, safety and performance while demonstrating the inter-reliability of Team Aerospace functions.

A49.3. Selecting Award Winners: See paragraphs 3. and 4. Each MAJCOM submits one nomination annually.

A49.3.1. Winners will be selected by the Team Aerospace Council.

A49.3.2. Awards will be presented at the Team Aerospace Operational Solutions (TAOS) course held annually at USAFSAM.

A49.4. Award OPR: The Team Aerospace Council AFMOA/SGPA.

Attachment 50**USAF HEALTH PROMOTION PROGRAM ANNUAL AWARDS**

A50.1. Description. The USAF Health Promotion Program (HPP) award annually recognizes the Air Force outstanding HP programs. Because health promotion is a multidisciplinary team effort, the award recognizes installation and MAJCOM HP teams rather than individuals.

A50.2. Qualifying for the Award. The awards apply to all USAF HPPs. They do not apply to USAFR. Only the Best Small Base Category applies to the ANG. The following are minimum requirements for nomination submission:

A50.2.1. The Health and Wellness Center must support MTF population health initiatives and focus on the health of the community

A50.2.2. There are two categories of awards:

A50.2.2.1. Best Large Base HPP award for bases with catchment area populations greater than 25,000.

A50.2.2.2. Best Small Base HPP award for bases with catchment area populations less than 25,000.

A50.3. Selecting Award Winners. Each MAJCOM may submit up to one nomination from each category annually. The following base is also recognized as a MAJCOM for the purposes of this award and may nominate their base health promotion program in the appropriate category: US Air Force Academy.

A50.4. Award OPR. AFMOA/SGPP.

Attachment 51**THE SURGEON GENERAL'S AIR NATIONAL GUARD AWARD**

A51.1. Description. This award recognizes efforts to maintain the highest level of ANG physician manning through recruiting and retention initiatives.

A51.2. Qualifying for Award. Nominees must be ANG state air surgeons. The Air Surgeon (ANG/SG) develops the selection criteria for each component.

A51.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each State Headquarters submits one nomination from each category annually.

A51.4. Award OPR. ANG/SG.

Attachment 52**USAF OUTSTANDING BEHAVIORAL HEALTH TEAM AWARD**

A52.1. Description : This award recognizes an active duty or ARC behavioral health team for significant contributions to the mission of the United States Air Force as members of the Air Force Medical Services.

A52.2. Qualifying for the Award.

A52.2.1. Any team that made significant contributions to the mission and vision of AFMS through the delivery of behavioral health services is eligible for this award in one of two categories.

A52.2.2. Nominations must address: Direct Impact on the AF Mission, installation and community behavioral health prevention accomplishments, outstanding team member accomplishments

A52.2.3. Category I: Hospitals and Medical Centers

A52.2.4. Category II: Clinics

A52.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A52.4. Award OPR: AFMOA/SGOF- AF winners will be selected by a panel of AF/SG Behavioral Health Consultants representing psychiatry, psychology, psychiatric nursing, mental health technicians and social work.

Attachment 53

USAF PREVENTIVE MEDICINE AWARD

A53.1. Description. The USAF Preventive Medicine Award annually recognizes outstanding physicians and their accomplishments in medicine practiced at the population or system level. One award is given each year.

A53.2. Eligibility. All active duty and ARC physicians, both Doctors of Medicine (MD) and Doctors of Osteopathic Medicine (DO) in any AFSC assigned to a unit or special program authorization within the AFMS are eligible to compete for this award.

A53.2.1. Individuals must be in the grade of Lieutenant Colonel (O-5) or below.

A53.2.2. Individuals must be board certified in their specialty.

A53.2.3. Individuals must spend at least 80% of their time in non-direct patient care activities that support population or system-based interventions to improve the health of groups or individuals, including epidemiology, surveillance, outbreak investigation, optimization/innovation, applied research and analysis, population health management and healthcare policy or program development.

A53.2.4. Individuals who are in command, SGH, SGP or MAJCOM positions are not eligible.

A53.3. Selecting Award Winners. Each MAJCOM, FOA and DRU may submit up to one nomination annually. The following base is also recognized as a MAJCOM for the purpose of this award and may nominate their physicians: US Air Force Academy. Hurlburt Field should include other AFSOC GSUs in their submission. FOAs and DRUs include AF Element, AF Medical Operations Agency and HQ AF.

A53.3.1. Chief, Clinical Quality Management will convene a board as directed in **Section B, paragraph 4**.

A53.4. Award OPR. AFMOA/SGOC

Attachment 54**AFMS PATIENT SAFETY PROGRAM AWARD**

A54.1. Description. This award recognizes outstanding Air Force Patient Safety programs. Because Patient Safety is a multidisciplinary team effort, the award recognizes installation or Aeromedical Evacuation (AE) Squadron patient safety teams rather than individuals.

A54.2. Qualifying for Award. This award applies to all AD Medical Treatment Facilities and AD or ARC AE Squadrons that have made significant contributions and accomplishments for the advancement of Patient Safety. Nominations must address:

- A54.2.1. Leadership involvement and support
- A54.2.2. Achieved improvements in patient safety
- A54.2.3. How the MTF or AE Squadron promoted and enhanced patient safety for its beneficiaries.

A54.3. Award categories :

- A54.3.1. Best Ambulatory Clinic Patient Safety Program (includes ambulatory surgery facilities)
- A54.3.2. Best Inpatient Facility Patient Safety Program
- A54.3.3. Best AE Squadron Patient Safety Program

A54.4. Selecting Award Winners. Each MAJCOM may submit one nomination for each category (if applicable) annually. The following base is also recognized as a MAJCOM for the purpose of this award and may nominate their MTF Patient Safety Program in the appropriate category: US Air Force Academy.

A54.5. Award OPR. AFMOA/SGOC