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GOVERNOR

STATE OF ARIZONA
DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS

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MG Hugo E. Salazar
THE ADJUTANT GENERAL

NGAZ-TAG

31 March 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy regarding travel to Mexico

1. **APPLICABILITY.** This policy applies to all full-time military personnel of the Arizona National Guard. This policy expires one year from the date of publication if not sooner rescinded.
2. **SCOPE.** Many Arizona National Guard members to include DEMA employees, civilians and contractors visit Mexico annually for personal/leisure purposes and/or to visit family. United States Travelers should be aware of the Transnational Criminal Organization's (TCOs), known as the Mexican Cartels, rising violence and criminal activity in various areas in Mexico, especially in the border regions. TCOs may not specifically target US citizens; however, being caught in cross fires between TCOs and Mexican Authorities is more likely. The Mexican Government is working extremely diligent to counter the TCOs ability to control drug routes and criminal activity. Any updates to security and travel warnings will be disseminated to the lowest level, when necessary. This Policy and the Composite Risk Management Worksheet enables all personnel to have an enhanced awareness before traveling to Mexico for any intended activity with the listed procedures below.
3. **POLICY.** I have directed a high level of precautionary measures for any non-official travel by full-time military personnel to Mexico. Full-time military personnel must possess a valid leave/pass form, as determined by their respective services or technician statuses, specifically authorizing non-official travel to or through Mexican areas bordering the United States, by the first O-5 or GS-13 in the chain of command authority. Full-time military personnel are required to have updated Level I Antiterrorism certificate and a country briefing prior to traveling to and in Mexico. The senior leaders of the Arizona Army National Guard and Air National Guard may request delegation of approval authority from their respective Assistant Adjutant General. All other military personnel status (M-Day) who travel to Mexico are strongly encouraged but not subjected to, to follow this policy. All AZNG Service Members traveling to Mexico have a "Need to Know."
4. **PROCEDURES.**
 - a. All full-time military personnel traveling to Mexico (pass or leave) must have an AT Level 1 certification within the current training year (FY12/13) and receive a copy of the DA Form 7566 Composite Risk Management Worksheet from the AZNG regarding travel to Mexico.
 - b. Full-time military personnel must receive a mandatory threat/security update briefing from the State ATPC or their respective Wing ATO's. The State ATPC needs to be notified of such travel for tracking purposes and to update respective Wing ATOs with threat/security updates, if the respective Wing ATO's are conducting the threat/security briefing to their airmen.
 - c. The wear of any portion of a United States military uniform during travel to, while in, or exiting Mexico is prohibited for all full-time and M-Day military personnel.

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d. Firearms and ammunition are prohibited to be possessed in Mexico. All military personnel are subject to Mexican Law, if a violation occurs. All military personnel are subjected to adhere to all Mexican Laws not specifically mentioned in this memo.

e. Arizona National Guard traditional Soldiers and Airmen, DEMA employees, civilians and contractors, although not restricted by this order, are strongly urged to abide by the measures listed above to assist in making sound decisions before traveling to Mexico. They are also advised to use extreme caution when traveling to Mexico.

f. DoD FPCON is BRAVO for Mexico. Terrorism threat is LOW and crime assessment is HIGH.


g. The Assistant Adjutant General, for Army and Air, are hereby delegated the authority to approve requests to live in Mexico.

h. This policy can be punitive in nature. Full-time military personnel who violate or fail to obey this policy may subject themselves to administrative or disciplinary action under the Arizona Code of Military Justice.

i. All Military Personnel are encouraged to visit the website travel.state.gov before planning travel to Mexico. Safety updates and warnings can be found on this site to provide additional situational awareness. Additional information for the US Embassy and the closest U.S. Consulate locations can be found on the website.

j. Commanders and directors will ensure widest possible dissemination of this policy, include the policy in the Annual AT Level I briefs or quarterly safety councils and post it on all official bulletin boards.

5. PROPONENT. Director of Military Support, LTC Russell Payne, 602-267-2774.



HUGO E. SALAZAR
Major General, AZNG
The Adjutant General

Distribution:

Assistant Adjutant General, Army
Assistant Adjutant General, Air Force
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CDR, JFHQ
AZNG HRO
DEMA Human Resources

COMPOSITE RISK MANAGEMENT WORKSHEET

For use of this form, see FM 5-19; the proponent agency is TRADOC.

1. MSN/TASK Travel to Mexico	2a. DTG BEGIN 310001MAR2012	2b. DTG END 312400MAR2013	3. DATE PREPARED (YYYYMMDD) 20120320
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4. PREPARED BY		
a. LAST NAME Karlage, William	b. RANK MAJ	c. POSITION AZNG Antiterrorism Program Coordinator (ATPC)

5. SUBTASK	6. HAZARDS	7. INITIAL RISK LEVEL	8. CONTROLS	9. RESIDUAL RISK LEVEL	10. HOW TO IMPLEMENT	11. HOW TO SUPERVISE (WHO)	12. WAS CONTROL EFFECTIVE?
Approval for Unofficial Travel	Ports of Entries (POE) for Tijuana, Nogales and Juarez. Drug trafficking members and illegal checkpoints	H	Approval by commander; U.S. passport, ATFP Level I training; force protection briefing by the J-2 or ATPC; avoid POE stops; cooperate with authorities; no uniforms, weapons, ammunition	M	Check leave form and valid passport, ATO verifies and briefs SM, travelers are knowledgeable in the risks.	NCOIC receives a departure call and a return call once SM has returned to U.S. to verify SM health and welfare	
Approval for Official Travel	Identified convoys and schedules, traveling through POEs, mexican authorities are targeted by DTOs.	M	Approval by the TAG, Title 10 orders, U.S. passport, ATFP Level I training; forcepro brief by the ATPC; avoid POE stops; cooperate with authorities; no uniforms, weapons, ammo	L	Direct through chain of command, establish legitimacy for visit, ATFP level I within a year and risks	Chain of Command debrief	
Ground Travel	Disruption of vehicle movement, illegal checkpoints/roadblocks, no protection for projectiles	H	Passport on hand. Stay on the main roads in Mexico. Highway 15 to Hermosillo and Highway 8 to Rocky Point are frequently used from Arizona. Some highway's have road tolls.	M	FLL NCOIC gets a backbrief from SM on the route to Mexico must have pesos for road tolls.	FLL travel spot checks, backbrief, Commander / O-5 approved. Phone call to FLL on entry and return.	
Air Travel	Plane hijacking, crashing, and predictable schedules. Airports being used as observation and surveillance	M	Preferably use U.S. carriers when traveling commercial air. Passports must be on person. Remain at the airport if you have long layovers in Mexico. Avoid street cabs. Take hotel cabs.	L	Inspect passport prior to departure. Get a copy of the flight itinerary. Traveler is ATFP level I trained.	FLL copy of itinerary, checks passport, Commander / O-5 approved. Phone call to FLL on entry and return.	
Ship Travel	Ship hijacking, sinking, predicatable arrivals at ports, observation and surveillance points.	M	Ship travel is relatively safe. The potential for troubles in at the ports in Mexico. Stay with the cruiselines activities while at port. Do not stray on your own. Stay with groups!	L	FLL receives copy of the cruiseline to be used. Briefs service members on the dangers at ports.	FLL copy of itinerary, checks passport, Commander/O-5 approved. Identifies the ports and conducts threat brief.	
Service Member (SM) acting as a sensor	Physical injury or death Surveillance, kidnappings, assaults, shootings, bombings and murder.	H	Remain vigilant. Do not travel alone. Do not go anywhere where you are uncomfortable or highly visible for long period of times. Avoid nighttime events. Daylight hours to be used.	M	FLL briefs on the dangers of bars, public venues, protesters, high police presence and seperation	SM must survive on their own in Mexico. Get to a U.S. consulate. Phone U.S. State Department for assistance.	

Additional space for entries in Items 5 through 11 is provided on Page 2.

13. OVERALL RISK LEVEL AFTER CONTROLS ARE IMPLEMENTED (Check one)
<input type="checkbox"/> LOW <input checked="" type="checkbox"/> MODERATE <input type="checkbox"/> HIGH <input type="checkbox"/> EXTREMELY HIGH

14. RISK DECISION AUTHORITY			
a. LAST NAME Salazar, Hugo	b. RANK MG	c. DUTY POSITION The Adjutant General, Arizona National Guard	d. SIGNATURE SALAZAR.HUGO.ERVEY.1087281350

ITEMS 5 THROUGH 12 CONTINUED:							
5. SUBTASK	6. HAZARDS	7. INITIAL RISK LEVEL	8. CONTROLS	9. RESIDUAL RISK LEVEL	10. HOW TO IMPLEMENT	11. HOW TO SUPERVISE (WHO)	12. WAS CONTROL EFFECTIVE?
OPSEC	Un secure Net, (cell phone, E-mail, Etc)	L	Limit discussion in public. Utilize resident phone lines not cell communication. Uploading images to FACEBOOK or "Places I check in to" applications should not to be used.	L	All AZNG personnel are briefed on communication security measures.	Individual level for safety and security of self and mission.	
No weapons and/or ammunition in Mexico.	Mexican law prohibits firearms and ammunition. Jail and prison are definites if violated	L	Inspect your vehicle, luggage and oneself prior to traveling to Mexico. Ensure all firearms and ammunition are not carried and removed.	L	Individual responsibility prior to departure. You will go to Mexico jail if firearms or ammunition are discovered	FLL or unit can cursory inspect vehicle and luggage.	
Traveling through Juarez, MX Port of Entry	Criminals targeting police, government officials, rival cartels and U.S. personnel. Cross fire bullets, explosives	H	Not recommended to travel through the Juarez POE. Off limits for Active DoD. Updated forcepro brief by the AZNG ATPMand State Department and U.S. Consulate numbers	M	Commander approved, ATPC/J2 update on the latest threat in the area.	FLL through Chain of Command	
Traveling through Nogales, MX Port of Entry	Criminals targeting government employees and rival gangs. Cross-fire of gunfire in the city.	H	Receive updated info regarding the threat. Website http://www.travel.state.gov/ for U.S. State Department and and U.S Consulate contact info. Updated forcepro brief.	M	Commander approved, ATPC/J2 update on the latest threat in the area.	FLL through Chain of Command	
Traveling through Tijuana, MX Port of Entry	Criminals targeting and harassing U.S. citizens. In the past corrupt police force.	H	Receive updated info regarding the threat. Website http://www.travel.state.gov/ for U.S. State Department and and U.S Consulate contact info. Updated forcepro brief.	M	Commander approved, ATPC/J2 update on the latest threat in the area.	FLL through Chain of Command	
Traveling south of Ciudad Obregon, Sonora	Criminals targeting U.S. persons for robbery. Theft of SUV's are especially targeted.	H	Unofficial travel past Obregon via vehicle was not recommended by the Hermosillo, U.S. consulate. OCC J-3 recommends that no travel south of Obregon be approved.	M	Commander approved, ATPC/J2 update on the latest threat in the area.	FLL through Chain of Command	
State Department Travel Warnings, Consulate warnings, and AT	Mexico States: Michoacan, Tamaulipas, parts of Chihuahua, Sinaloa, Durango, and Coahuila extreme danger	H	Receive updated info regarding the threat. U.S. State Department and and U.S Consulate contact info. Updated forcepro brief.	M	Provided updates through http://www.state.gov/ OR Intel sources	FLL and unit	
State Department Travel Warnings, Consulate warnings, and AT	Cities that have had large firefights	H	Refrain from stops in Ciudad Juarez, Tijuana, Chihuahua City, Nogales, Nuevo Laredo, Piedras Negras, Reynosa, Matamoros and Monterrey.	M	Provided updates through http://www.state.gov/ OR Intel sources	FLL and unit	
Sonora base cartels.	Beltran-Levy and Sinaloa Cartel our rival cartels. Fight each other in areas of Sonora	H	Updated force protection by the J-2/ATPC. Avoidance of Drug trafficking plazas and the inner cities bars and clubs in border towns.	M	Individual service member situational awareness	SM's	
Zeta Cartels	Paramilitary trained group, extreme potential for violence. Clashes with law enforcement, Sinaloa Cartels	H	Updated force protection by the J-2/ATPC. Avoidance of Drug trafficking plazas and the inner cities bars and clubs in border towns. Last area of interest Nogales, Sonora	M	Individual service member situational awareness	SM's	

ITEMS 5 THROUGH 12 CONTINUED:

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Puerto Penasco, Rocky Point	Law enforcement attacks, occupancy of vacation homes by criminals	H	Avoid political events, demos, police presence in the city for their threat level could be high, and nighttime activities at bars. Check homes!	M	Plan day trips, resort areas which has been a priority of Mexican Government to provide security.	SM's level of awareness. Trust your instincts!	
Living Arrangements	Beaches (crimes of opportunity)	H	Avoid camping on beaches overnight. Crimes of opportunity occurs when personal security is low.	M	Plan trips at Popular hotels or stay with family members.	The individual making travel plans. Report your accommodations to the chain of command.	
Mexican/Travel resources	Taxis, and includes hitchhiking	H	Use Hotel Taxis, more reliable. Use cash/pesos for payment. Hitchhiking is prohibited.	M	Use reliable taxis that are clearly labeled.	The individual/group	
Credit Cards/Cash	Credit card Skimming/Theft	M	Avoid outside ATM's. Go inside of banks to get cash/exchange Avoid being alone for additional situational awareness. Avoid handling a lot of cash on oneself. Check your receipts.	L	Travel in groups of two or more. This enhances one's situational awareness.	The individual/group	
Transnational Criminal Organization's interests	Highway Robbery/Carjacking's (Day/Night)	H	Comply with carjackers. Victims are targeted by owning newer and larger dark colored SUVs, to include older model SUVs and old sedans. Most frequently at night/isolated roads.	M	Travel during the daytime on main highways/roads. Use toll roads whenever possible.	The individual/group's situational awareness for planning considerations.	